

Pinewood Springs Fire Protection District
BOARD OF DIRECTORS
Minutes of the October 11, 2023, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on October 11, 2023. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Michael Graham called the meeting to order at 7:00 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Michael Graham, Ardean Johnson, Mark Davis, Patty Peritz and Kevin Noble. Also, present were: Chief Ted Plank, Battalion Chief John Bykerk, Pension board members Brian Rappel and Buck Rizvi and guest Sandra O'Neill.

Roles/Responsibilities of Board:

President: Michael Graham

Vice President: Ardean Johnson

Secretary: Mark Davis

Treasurer: Patty Peritz

At-Large: Kevin Noble

Recording Secretary (not a Board member) -

Additions and deletions – none

Minutes – The minutes of the September 13, 2023, meeting were approved.

Motion: Mark Davis, Second: Kevin Noble, Vote: Unanimous

Motion Passed

Public Comments – None

Recess – The meeting was recessed until 7:30pm for the purpose of holding the pension board meeting.

Motion: Mark Davis, Second: Ardean Johnson, Vote: Unanimous

Motion Passed

Call to Order – The meeting was called back to order at 7:30pm by Michael Graham

Chief's Report – Battalion Chief (BC) Bykerk stated there were 5 calls in September: 3 motor vehicles, 1 medical and 1 law enforcement assist.

Chief Plank stated that:

- The flood anniversary was well received by the community with approximately 250 in attendance. Special thanks to Laura Leavy for donating the food and to all of the firefighters and volunteers who helped with the event
- The department received an in-kind grant of 14 fire-shelters
- He recently signed the "Standard of Cover" agreement with Boulder County on behalf of the department. Assistance to other departments will now be dispatched by apparatus and not by station as in the past.
- The MyLS system now has approximately 80 users
- Excel Energy is adding remote fire monitoring cameras on some of their electric lines, there may be the ability in the future to access some of them in our service area in the future
- We are fortunate in Pinewood as several of the neighboring agencies are struggling to maintain volunteers
- 2024 Budget Discussion was held resulting in following motion: "Accept the 2024 budget as presented as the draft budget for the department"

Motion: Mark Davis, Second: Kevin Noble, Vote: unanimous

Motion Passed

President's Report – None

Vice-President Report – Discussion was held on the annual spouse's gift presented at the appreciation dinner resulting in the following motion: "Approval of the spouse's gift to be procured by Ardean to be presented at the appreciation dinner"

Motion: Ardean Johnson, Second: Patty Peritz, Vote: Unanimous

Director Secretary Report – None

Director Treasurer Report – Treasurer Patty Peritz provided the Treasurer's Report including detailed financial summary reports and account balances to date September 30, 2023, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 09/30/2023:

First Bank	\$ 151,565.28
Colorado Trust – Tabor Reserve (8002)	3,513.63
Colorado Trust – Gen Reserve (8003)	58,378.30
TOTAL CURRENT ASSETS	\$ 213,457.21

At Large –

- Donations of \$278.25 received by the department at the flood event.
- The department received \$385 from book sales at the flood event.
- BC Bykerk was able to procure a used elliptical trainer for the department.

Unfinished Business: - None

New Business: - None

Adjournment – 8:33 pm

Motion: Ardean Johnson, Second: Patty Peritz, Vote: Unanimous
Motion Passed

Respectfully submitted,

Mark A. Davis

Mark A. Davis, Secretary

Approved: 11/8/2023