

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Minutes of the March 12, 2013, Regular Meeting

The meeting was held in Larimer County, Colorado at the Pinewood Springs Firehouse and was called to order at 7:03 P.M. by President Carl Pender.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Carl Pender, Gary Clements, Bob Shaw, Bruce McQueen and Ardean Johnson. Also present were Assistant Chief Andy Lucas and Josh Thompson.

Agenda Additions/Deletions: None

Minutes: The minutes of the February 12, 2013, meeting were presented. Carl made a motion that the minutes be approved as corrected. **Motion passed.**

Treasurer's Report:

Bank Balances as of 02-28-13 from Bank Statements

ColoTrust		Valley Bank	Total Balance	
ColoTrust - Operations	\$5,351.24	Valley Bank - Operations Checking	\$18,512.74	
ColoTrust - Tabor Reserves	\$2,003.27			
Operations Total	\$7,354.51		\$18,512.74	\$25,867.25
ColoTrust - Firehouse Fund	\$61,272.93			\$61,272.93
ColoTrust Total Balance	\$68,627.44	Valley Bank Total Balance	\$18,512.74	\$87,140.18

Gary reported we've received tax revenues of \$16,215.04 minus \$323.73 in fees plus SO tax in the amount of \$353.33 for February collections. The CPA has completed the Exemption for Audit. Report attached. Gary moved that \$10K be moved from Valley Bank Operations to the ColoTrust – Firehouse Fund. **Motion passed.**

Chief's Report: Assistant Andy Lucas reported there are 17 fire fighters. The EMR (Emergency Medical Response) class is half completed. Bob will report to Pennacol that there are 17 fire fighters. Josh reviewed the incidents that had occurred during the last month.

Capital Improvement Project – Fire Station/Community Center (CIP) – Bruce reported that some visits to other fire stations have occurred. Bruce will be meeting with Senator Udall's representative in Estes Park on March 13th regarding grants.

Old Business:

Executive Order 5 –remove.

Skybeam Agreement – remove

Web Site – Andy is working with a new individual.

Uniform Shirts – Andy reported the order is pending. He'll place the order once the designed has been approved.

Long Range Planning – remove

E-Filing Portal (Public Access) – Gary reported that there was an article in the SDA News. He encouraged the Board to review the website: www.dola.colorado.gov/lgis.

New Business:

Water Usage – Carl reported water was pulled from a tank. A call needs to be made to alert Carl when water needs to be pulled. Andy will review during their pump operations training in March.

REA Ballot – Gary will submit the votes for the PSFPD Board.

SDA Workshop – Gary will attend the meeting in Ft. Collins on June 25th

Local Government Capacity Building Tool – Gary shared the article from the SDA about a tool they've developed.

Gary moved that the meeting adjourn at 8:27 PM. **Motion passed.**

Respectfully submitted,

Ardean Johnson,
Approved, 04-09-2013

03-12-2013