

PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
Minutes of the November 12, 2013, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on Tuesday, November 12, 2013. The meeting was held at the Pinewood Springs Fire Station in Larimer County, Colorado. President Carl Pender called the meeting to order at 7:15 PM.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Carl Pender, Gary Clements, and Bruce McQueen. Gary moved that the absence of Ardean Johnson and Bob Shaw be excused. **Motion Passed.** Also present were Chief Dick Wilcox and Captain Josh Thompson.

Public Hearing for the 2014 Budget: Carl opened the public hearing and no public was present to comment. Gary reviewed the budget with the suggestions from the last Board meeting included. Carl closed the public hearing.

Agenda Additions/Deletions: Bruce asked that we add "Debriefing the Flood Response" to new business.

Minutes: The minutes of the October 8, 2013 meeting were reviewed. Carl moved that the minutes be approved as corrected. **Motion passed.**

Treasurer's Report:

Bank Balances as of 10-31-13 from Bank Statements

ColoTrust		Valley Bank		Total Balance
ColoTrust - Operations Fund	\$5,353.87	Valley Bank - Operations Checking	\$34,045.65	
ColoTrust - Tabor Reserves	\$2,005.36			
Operations Total	\$7,359.23		\$34,045.65	\$41,404.88
ColoTrust - Fire Station Fund	\$84,446.57			\$84,446.57
ColoTrust Total Balance	\$91,805.80	Valley Bank Total Balance	\$34,045.65	\$125,851.45

Gary provided a written report. His report is filed. Gary reported the Fire Station/Community Center Funds have reached \$84,305.68. Gary is recommending we consider a mill levy increase with the property values decreasing and inflation increasing our cost to operate.

Chief's Report: Chief Wilcox reviewed a report from Assistant Chief Lucas which is attached. Captain Thompson reported we now have 22 fire fighters. He said we had six calls in September including the flood event. He stated operations needs to work on firehouse repairs, inventory of supplies and equipment since the flood, and clean-up of the firehouse. He said the planned ISO review has been placed on hold for now with all that has occurred from the flood.

Capital Improvement Project – Fire Station/Community Center (CIP) – Bruce reported he met with Kelly Child, Project Manager, to begin planning for 2014. The EFC will meet in December.

Old Business:

Web Site – Remove from agenda as this project is completed.

Thank You Letters – Ardean had reported to Gary prior to the meeting that 11 Thank you letters have been sent per the two most recent spreadsheets provided by Gary.

Christmas Gathering – The View Restaurant at The Craggs, Estes Park scheduled for Saturday, Dec. 7th. Gary stated that Ardean had informed him the invitations to 22 fire fighters, spouses/guests had been electronically sent on Nov. 3, 2013.

2014 Budget – It was decided to eliminate the Station Upgrade Fund to Reserves due to the shortage caused by the 12% decreased in property valuations causing the tax revenue to decrease 12% next year. We added a budget item for possible attorney charges in the amount of \$2,000, added \$500 for fitness and increased Fire Fighting Equipment to \$7,331, as we were too short here. The budget will be adopted at the next Board meeting on December 10th.

New Business:

Insurance Renewal – Gary reported that Ron Tribbett, our insurance agent, suggested we consider increasing our deductibles to decrease our premium. After discussion, the Board said they wanted Ron's suggestions in detail before the next Board meeting so we are prepared to make a decision then, when he will be invited to attend to review our policy. Gary will contact Ron and forward his recommendation to the Board before the next meeting.

Fire Station Damage – Andy has submitted a claim for the damage to the roof of the fire station from the evacuation helicopters.

Skybeam – Covered in Andy's previous Chief's report. We assume that this is for new customers in Pinewood Springs only.

Valley Bank Closure – Gary reported that Valley Bank in Lyons will not re-open, after the flood, and we must retrieve the items in our safe deposit box. He will do so and explore options with other banks, but will get our documents into another safe deposit box as soon as possible.

Additional individuals to be invited to Christmas Gathering – Andy suggested, in his report to Chief Wilcox, that we should invite Anthony DeFrange and Sue Painter, since they spent so much time working with us during the flood event, even though not firefighters. Discussion followed. The Board agreed and Gary will send contact information to Ardean so these folks can be properly invited.

Gary moved the meeting adjourned at 9:18 PM. **Motion Passed.**

Respectfully submitted,

Gary Clements/Bruce McQueen for Ardean Johnson, Secretary
Approved, 12/10/2013

11-12-2013