

PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
Minutes of the January 8, 2013, Regular Meeting

The meeting was held in Larimer County, Colorado at the Pinewood Springs Firehouse and was called to order at 7:10 P.M. by President Carl Pender.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Carl Pender, Gary Clements, Bob Shaw, and Bruce McQueen. Also present were Assistant Chief Andy Lucas and Josh Thompson. A motion was passed to excuse Ardean Johnson's absence.

Minutes: The minutes of the December 11, 2012, meeting were accepted as corrected.

Treasurer's Report

Bank Balances as of 12-31-12 from Bank Statements

ColoTrust		Valley Bank		Total Balance
ColoTrust - Operations	\$5,350.68	Valley Bank - Operations Checking	\$21,057.78	
ColoTrust - Tabor Reserves	\$2,002.68			
Operations Total	\$7,353.36		\$21,057.78	\$28,411.14
ColoTrust - Firehouse Fund	\$60,121.15			\$60,121.15
ColoTrust Total Balance	\$67,474.51	Valley Bank Total Balance	\$21,057.78	\$88,532.29

Gary has prepared a budget message to accompany the 2013 budget when it is submitted to the Colorado Department of Local Affairs. His Treasurer's report is attached.

Chief's Report: Andy reported that we currently have 18 firefighters. The Emergency Medical Responder class had been postponed due to insufficient enrollment. Andy will be working to recruit more participants. In 2013, firefighter hours spent in activities other than call responses and training will be tracked (planning, administration, etc.). Josh reported that firefighters responded to 66 calls in 2012. Seventy-five percent of these were medical (half highway calls; half home calls), twenty percent were wildland fires, and five percent were structure fires.

Capital Improvement Project – Fire Station/Community Center (CIP) – Bruce announced that there will be a chili cook-off on February 23, 6 to 8 P.M. to raise funds for the project. Three firefighters will serve as judges. There will be fire station tours for the public and children can have their pictures taken in the fire trucks. The Executive/Finance Committee will meet on January 14 at 7:00 P.M.

Old Business:

Executive Order 5 – no report.

Skybeam Agreement – no report

Web Site – Andy will continue to work on the web site and will seek someone who can continue the upgrade of the site. He will have a status report at the February board meeting.

Uniform Shirts – The vendor (Kinsco) has been paid. Andy is working with them to be sure our requirements are met.

Long-Range Planning: A list of priorities established in 2005 was reviewed. Some have been accomplished; others are still to be addressed. The priorities will be reviewed at a staff meeting and re-ordered if necessary.

New Business:

Acknowledgement of donations: The protocol for acknowledging donations to the Fire District was discussed. It was agreed that donors will be sent thank you letters with the amount of the donation noted for tax purposes. If a donation is made in honor or in memory of a third party, that party or his/her family will be sent a letter, but the amount of the donation will not be included.

The meeting was adjourned at 8:50 P.M.

Respectfully submitted,

Bob Shaw for Ardean Johnson,
Approved, 02-12-2013

01-08-2013