

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Minutes of the August 12, 2014, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on August 12, 2014. The meeting was held at the Pinewood Springs Fire Station in Larimer County, Colorado. President Bruce McQueen called the meeting to order at 7:03 PM.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Bruce McQueen, Carl Pender, Matt Schnizer, John Bologna and Ardean Johnson. Also present were: Chief Dick Wilcox and Asst. Chief Andy Lucas.

**Agenda Additions/Deletions:** State Auditor, FPPA, New Roof, Kiowa Road Egress, FEMA application

**Minutes:** The minutes of the July 8, 2014, meetings were reviewed. Bruce recommended changes which were agreed upon, minutes updated, and approved with corrections. **Motion passed.**

**Treasurer's Report:**

**Bank Balances as of 08-01-2014 from Bank Statements**

<b>ColoTrust</b>		<b>Valley Bank</b>	<b>Total Balance</b>
ColoTrust - Operations Fund	\$5,358.69	Valley Bank - Operations Checking	\$83,187.69
ColoTrust - Tabor Reserves	\$2,007.68		
Operations Total	\$7,366.37		<b>\$90,554.29</b>
ColoTrust - Fire Station Fund	\$97,316.84		<b>\$97,316.84</b>
<b>ColoTrust Total Balance</b>	<b>\$104,683.21</b>	<b>Valley Bank Total Balance</b>	<b>\$83,187.69</b>
			<b>\$187,871.13</b>

Carl reported a new checking account will be established in Estes for the Capital Improvement Project. The \$17K being transferred is currently in the General Fund Account. A letter from the **State Auditor stated the FPPA** funds aren't being handled according to their direction. Carl will investigate directly with the State.

**Chief's Report:** Chief Wilcox reported there are 19 fire fighters currently. Chief has a meeting with Boulder Communications regarding boundaries for dispatch in their CAD system.

**Capital Improvement Project – Fire Station/Community Center (CIP)** – Bruce reported that the DOLA grant looks positive. It's a matching grant – dollar for dollar. December 1 is the day the application must be submitted. John will be researching additional funds so that PSFPD will have as much as possible for DOLA to match. Currently there are conception drawings; the team would like professional architecture drawings with rollout staging phases. A visit to Glen Haven will take place to better understand the potential expenses and the procedure.

**Old Business:**

Thank You Letters – Ardean reported that no letters were mailed since the last meeting.

Web Site – Matt has implemented these changes: 1) created a new section (ARCHIVE) to publish 'Meeting Minutes' and 'Legal Documents'; 2) converted and published all 'Meeting Minutes' since 2010; 3) Converted/published "Bylaws" and 'Agenda'; 4) created and submitted proposal for COMMUNITY PROJECT structure to Bruce, including a mock-up section to illustrate look and feel. Bruce will send Matt the CORA document.

Reserving the Fire Station, Rules, and Fees – Matt to follow up. John will call the insurance company to see if there are any restrictions

Fire protection for Hwy 36 residents "out of district" – John met with the Monroe's on Hwy 36 around 14 mile marker. Larimer County Court has documentation about the establishment of the PSFPD. At Carl's suggestion, John will contact the Larimer County Tax Assessor to see if they would charge the Monroe's for fire protection taxes instead of Boulder County receiving these taxes.

**New Business:**

New Roof - Discussion followed on the claim received to repair the roof due to the September 2013 flood. Andy will provide the estimates at the September meeting for further discussion.

"Thank You" (for the community's support participating in the circus and race). Bruce recommended a thank you letter to the community to be posted on mypinewoodsprings.org, the water bill, the PSFPD website and bulletin board. Ardean moved that Bruce handle. **Motion Passed.**

Kiowa Road Egress – John attended a meeting regarding disaster recovery. Carl, John and Matt will attend a meeting with Terry Gilbert on Sept 9<sup>th</sup> at 10 AM for further discussion on the possibility to obtain funds for a road in that area.

Crescent Lake Grant – DOLA – John also shared a portion of the Little Thompson Water Shed Master Plan recommendation which includes restoration of Crescent Lake. The \$10K grant could go toward the dry hydrant which needs to be replaced in Crescent Lake. John moved that the \$10K be deposited in the Colorado Trust until it's needed and the final determined of the Little Thompson Water Shed Master Plan. **Motion Passed.** The grant was issued July 2014 and needs to be finalized within the year.

FPPA – Carl reported the current FPPA funds are \$169,141.67. A bill was also submitted.

Christmas Gathering, Saturday, Dec. 13<sup>th</sup> – Ardean reported she'd been contacted by The Craggs in Estes that Saturday, Dec 13<sup>th</sup> was available. She'd checked with Lyons and their Christmas Parade is scheduled for Saturday, Dec 6<sup>th</sup>. The Town of Estes typically has their Christmas Party on Fridays, but hasn't begun discussion on the 2014 party. Ardean will confirm with The Craggs.

FEMA funds – Andy reported we'd received \$2778.16.

Carl moved that the meeting be adjourned at 9:06 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary  
Approved, \_\_\_\_\_

08-12-2014