

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Minutes of the October 14, 2014, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on October 14, 2014. The meeting was held at the Pinewood Springs Fire Station in Larimer County, Colorado. President Bruce McQueen called the meeting to order at 7:04 PM.

Determination of Quorum/Attendance:

- The following directors were present, constituting a quorum: Bruce McQueen, Matt Schnizer, and John Bologna. Also present were: Chief Dick Wilcox and Asst. Chief Andy Lucas and Randy Caner.
- Matt made a motion that Ardean's absence be excused. **Motion Passed.**

Public Hearing:

- On the inclusion petition of the Eugene and Marilyn Monroe Property, 13780 N. St. Vrain Drive, Lyons, Boulder County, Colorado, 80540-9034.
 - Bruce opened the public hearing at 7:06 PM (attended by: Eugene and Marilyn Monroe).
 - PSFPD receive this petition for inclusion in it's proper legal format as required by state statute. Notice of public hearing was published on September 26th, 2014 in the Estes Park Gazette and no public comments were received prior to this hearing.
 - The Chief recommends that the Board enter the proposed order of inclusion of the properties as being in the best interest of the District.
 - Bruce asked for comments from the public... none were heard and the public hearing was closed.
 - John moved that the Board enter its order of inclusion of the Monroe property – **Motion passed.** Legal counsel is directed to promptly file the required motions with the court to include the property into the boundaries of the District.
 - The Board Order of Inclusion was signed by Bruce and Matt (for Ardean Johnson, Secretary) and the seal applied.

The Board Meeting was suspended for the PWDFPD Pension Board Meeting:

- Board meeting resumed at 7:30 PM

Minutes:

- The minutes of the September 9, 2014, and special meeting September 23rd 2014 meetings were reviewed. Matt moved that the minutes be approved. **Motion passed.**

Treasurer's Report:

- Due to the absence of Carl (Treasurer), no detailed report was given.
- Carl opened two (2) new bank account at the US Bank in Estes Park – details will follow
- John moved that the new US Bank account number/routing number are used for the new "The Road Home" Website – **Motion passed.**

New Fire-station and Community Center:

- Bruce is asking for the full support of the Board Members!
- Bruce is presenting a policy on managing donations for the 'New Fire-station and Community Center' project. John moved that the new policy is accepted – **Motion passed.**
- Bruce presents a new Expense Voucher to be used in the future. It was discussed/reviewed.
- Bruce asked for Tommye Barnett to manage the project account. Tommye and Carl have to meet to define the process/interface.
- John informs the board about the EFC meeting which was held on October 13th, 2014.
 - John moves to authorize the EFC to initiate a third run of the book 'The Road Home' if the inventory falls below 100 copies. The order must not exceed \$6000.00 – **Motion passed.**
- Bruce moves to add two (2) new items to the Board's "General Expenditures Guidelines" for the New Fire-station Project:
 - Up to \$1500
Within approved budget, Executive and Finance Committee approval with Authorized Board Director signature.
 - Over \$1500
Board of Director's Approval required
- Matt moves that two items above are added to the 'General Expenditure Guidelines' – **Motion passed.**

Chief's Report:

- Four (4) calls were answered in the last period.
- There are no changes in personnel.

Old Business:

Thank You Letters:

- No update.

Web Site:

- The 'Community Room Reservation Form' is planned to be online by the next meeting.

Kiowa Road Egress:

- John moves to pursue 501(c)3 status through creating a new non-profit cooperation to open new avenues for grant applications. Expenses (legal/fees) must not exceed \$2500 – **Motion passed.**

Bruce moved that the meeting be adjourned at 9:37 PM. **Motion Passed.**

Respectfully submitted,

Matt Schnizer for
Ardean Johnson, Secretary
Approved, 11/11/2014