

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Minutes of the June 10, 2014, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on June 10, 2014. The meeting was held at the Pinewood Springs Fire Station in Larimer County, Colorado. President Bruce McQueen called the meeting to order at 7:05 PM.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Bruce McQueen, Carl Pender, Matt Schnizer, John Bologna and Ardean Johnson. Also present were: Chief Dick Wilcox and Assistant Chief Andy Lucas.

**Agenda Additions/Deletions:** None

**Minutes:** The minutes of the May 13, 2014, meetings were reviewed. Carl made the motion that the minutes be approved as corrected.  
**Motion passed.**

**Treasurer's Report:**

**Bank Balances as of 05-31-14 from Bank Statements**

<b>ColoTrust</b>		<b>Valley Bank</b>		<b>Total Bal- ance</b>
ColoTrust - Operations Fund	\$5,357.21	Valley Bank - Operations Checking	\$53,309.02	
ColoTrust - Tabor Re-serves	\$2,006.89			
<b>Operations Total</b>	<b>\$7,364.10</b>		<b>\$53,309.02</b>	<b>\$60,673.12</b>
ColoTrust - Fire Station Fund	\$104,566.73			
<b>ColoTrust Total Bal- ance</b>	<b>\$111,930.83</b>	<b>Valley Bank Total Balance</b>	<b>\$53,309.02</b>	<b>\$157,025.04</b>

Treasurer Carl Pender presented the Treasurer's Report which is filed. Valley Bank transfer requires board members to be finger printed and identification proof. Carl has all the material to do this and it will be done at the end of the meeting. Carl reported that today he received money from the Spring Run-Off 5K race fund raiser. Sandy Wilcox, Bookkeeper, needs expense reports submitted along with the bill for reimbursement. Carl will check with Bank of the West (Lyons) regarding transferring accounts. Carl reported he'd received \$5,590.21 from the State of Colorado as reimbursement for the September, 2013, flood.

**Chief's Report:** Andy reported on the calls for May. There are 21 fire fighters currently; two will be processed out, leaving 19. Andy has completed the FEMA purchase order confirming expenses of \$6880.25 and \$1,550 which Ardean will mail. Dick reported that a family (in the gray house) around 14 mile marker has petitioned to become part of the PSFPD for protection. We respond to that area, but they don't pay taxes since they are in Boulder County. Dick will investigate more and contact Larimer County.

**Capital Improvement Project – Fire Station/Community Center (CIP)** – The Spring Run-Off 5K race fund raiser was considered a success. Bruce reported he is working on Grants. John stated he'd submitted a \$10K grant to Lyons. Thank you letters for the fund raiser should be submitted to Ardean who will handle mailing the letters if the donors can be identified.

**Old Business:**

Thank You Letters – None were sent.

**New Business:**

SDA Workshop reports – John and Ardean will be attending the meeting in Estes on 6/20. Matt will be attending one also.

Risk Management for Fire District Seminar – Bruce attended the Seminar in Denver. Bruce will review the Record Retention and Eminent Domain sections more.

Directors List Reporting to the State of Colorado – Ardean informed the Board that DOLA has implemented a new form for submitting the "Director's List & District Contact Data Update" which is a PDF file. The board members reviewed and revised their personal information so Ardean can submit it. This document will be efiled and sent to the appropriate agencies as required.

Ardean moved that the meeting be adjourned at 8:27 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary  
Approved, June 10, 2014

06-10-2014