

Pinewood Springs Fire Protection District

BOARD OF DIRECTORS

Minutes of the July 10, 2024, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly board meeting on July 10, 2024. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Michael Graham called the meeting to order at 7:08 P.M. **Attendance:** The following directors were present, constituting a quorum: Michael Graham, Ardean Johnson, Mark Davis, Patty Peritz and Kevin Noble. Also, present were: Chief Ted Plank, OAC Byker, Jennifer Rivas and joining via zoom was AC Lucas.

Roles/Responsibilities of Board:

- President: Michael Graham
- Vice President: Ardean Johnson
- Secretary: Mark Davis
- Treasurer: Patty Peritz
- At-Large: Kevin Noble
- Recording Secretary (not a board member)

Agenda

- Additions and deletions – none

Minutes

- The minutes of the June 12, 2024, meeting were approved as presented.
- Motion: Patty Peritz, Second: Kevin Noble, Vote: Unanimous
- Motion Passed

Larimer County Community Grant Public Information

Chief Plank informed those present of the mitigation work done on the firehouse property with the funds received from the Larimer County Community Grant

Public Comments

- None

PSFPD Website Update

Jennifer Rivas presented an update on the PSFPD website regarding compliance with HB21-1101 that was required as of 07/01/2024. The district website is currently hosted by Streamline and rated very high by them as far as it relates to the State requirement. There is one issue across all Streamline hosted sites with pdf files being compliant, Streamline is aware of the situation and is working with Jen to rectify this as soon as possible. The Board thanked Jen for all of her hard work on maintaining the website.

Chief's Report

OAC John Bykerk

- Seven calls in May, two motor vehicle, one wildland, three medical, and one residential assist
- Twenty-Eight total calls for the year through June
- 18 Active firefighters
- Mitigation surveys are being handled by two fire fighters

Chief Ted Plank

- Letter sent to LETA resulted with an informal complaint being filed with the Public Utilities Commission last week.

- The “Key Word Group” with LETA has been setup, once training is received it will be placed in service.
- OSHA & NFPA proposed rules in CFR 1910 will add on unreasonable compliance requirements resulting in significant expense to the district. Chief plank will comment on this proposed rule on behalf of the district and the tax payers of the community.

President’s Report

- Presented information on a virtual meeting being hosted by the Larimer County Assessor’s Office about the future of property taxes.

Vice-President Report

- Attended the annual SDA update meeting on behalf of the district.

Director Secretary Report

- None

Director Treasurer Report

- Treasurer Patty Peritz provided the Treasurer’s Report including detailed financial summary reports and account balances to date June 30, 2024, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.
- Bank Balances as of 06/30/2024:
 - First Bank \$135,667.98
 - Colorado Trust – Tabor Reserve (8002) \$3,661.32
 - Colorado Trust – Gen Reserve (8003) \$79,339.81
 - TOTAL CURRENT ASSETS \$218,669.11
- Patty informed the Board the Polar Gas propane contracts are available for the 24/25 heating season. The board authorized Patty to make the best deal possible for the district and to proceed with contracting propane for the 24/25 season.
 - Motion: Ardean Johnson, Second: Kevin Noble, Vote: Unanimous
 - Motion Passed

At Large

- None

New Business

- None

Adjournment

- 8:08 PM
- Motion: Ardean Johnson, Second: Kevin Noble, Vote: Unanimous
- Motion Passed

Respectfully submitted,
Mark A. Davis, Secretary
Approved: 8/14/2024