

Pinewood Springs Fire Protection District
BOARD OF DIRECTORS
Minutes of the June 8, 2022, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on June 8, 2022. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Jon Andrews called the meeting to order at 7:01 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Jon Andrews, (via Zoom) Patty Peritz, Jen Rivas (via Zoom) Michael Graham, and Ardean Johnson. Also, present were: Chief Ted Plank, Asst. Chief Andy Lucas (via Zoom),

Minutes – The minutes of the May 11 meeting were approved

Public Comments - None

Chief Report – Chief Plank stated there were six calls in May. Calls are still running well ahead of previous years Still ahead of previous years. Nineteen fire fighters, three are probationary. Three are wanting to join the district; background checks, interviews will be taking place. The annual pack test for wildland fire fighters is taking place with eight certified and three to four to be tested tomorrow. This year the test will be completed in the Pinewood Valley. Each fire fighter must complete the three mile walk within 46 minutes with a 45-pound pack on their back. Chief Plank hopes to have ten to twelve fully qualified when the training is done. Work continues on the CWPP with a draft version of Hazard Priorities completed that will be discussed at the June meeting. He has met with Estes Park Health regarding their ambulance donation which they have confirmed they want to donate to PSFPD. Their CEO needs to finalize documentation. Chief Plank has investigated a truck from Boulder Mountain Fire Dept. A crew cab truck which they wanted \$35K. He passed. On August 18th a neighborhood meeting for Pinewood Springs and Big Elk Meadows residents will be held at the fire station regarding the health and management of the forest in the Little Thompson River drainage which includes the basin from the Big Elk through Pinewood Springs into the St. Vrain River. On July 30th there will be the Hogback Twister motorcycle challenge which will include a stop at PSFPD Station as they travel from Evergreen to Ft. Collins. Raffle funds go to fire stations along the way that participate. He is still looking for an update on the results of the grant for SCBA radios etc. Larimer United Way \$11K bunker and wildland gear reimbursement has been submitted and approved. From the 37E fire \$2,200 funds have been received. Chief Plank has been contacted by Crown Castle who is doing the fiber optics project along Hwy 36. Larimer OEM is offering executive/boards education and he encouraged the Board to attend.

President's Report – No update from for the building and moving the poles. Chief Plank will contact Sara for more details.

Vice-President Report – Michael no updates.

Director Secretary Report –

Inclusion – No update.

Estes Park Rotary Duck Race – Ardean asked for clarification of spending the \$5,548 from the Duck Race. Command would like to obtain a trailer for the UTV. Additional items are being considered also.

Director Treasurer Report – Treasurer Patty Peritz provided the Treasurer's Report including detailed financial summary reports and account balances to date May 31, 2022, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 05/31/2022:

Operations First Bank (8766)	\$ 137,725.68
Colorado Trust – Tabor Reserve (8002)	3,328.94
Colorado Trust – Gen Reserve (8003)	108,134.37
TOTAL CURRENT ASSETS	\$ 249,188.99

Audit exemption status has not been processed. Accountant has been paid; she is provided a report for all Board members. The Pinnacle audit/pack is up June 1. The Water District is getting the Larimer County property legal descriptions for their ten properties so the green identifying signs can be ordered and installed to help identify the property.

At Large – Jen presented a website update. As previously discussed HB 21-1111 requires Special District websites to adhere to specific guidelines. Our site currently satisfies most of the compliance requirements and Jennifer is exploring options to ensure all guidelines are met. Potential fines could be imposed if guidelines are not met by July 2024. Jennifer hopes to present a recommendation to the Board at the July meeting. Jennifer discussed the content of the Hot Topics Newsletter to be published in July, including thanking the community for their support of the Estes Park Rotary Duck Race.

Continued Business: None

New Business:

Adjournment – Ardean made a motion that the meeting be adjourned at 7:44 P.M. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary

Approved July 13, 2022