

**Pinewood Springs Fire Protection District
BOARD OF DIRECTORS
Minutes of the August 9, 2023, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on August 9, 2023. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Michael Graham called the meeting to order at 7:00 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Michael Graham, Patty Peritz, Kevin Noble and Ardean Johnson. Also, present were: Chief Ted Plank, Asst. Chief Andy Lucas, and Battalion Chief John Bykerk, and Mark Davis.

Roles/Responsibilities of Board:

President: Michael Graham

Vice President:

Secretary: Ardean Johnson

Treasurer: Patty Peritz

At-Large: Kevin Noble

Recording Secretary (not a Board member)

Additions and deletions – none

Minutes – The minutes of the July 12, 2023, meeting were approved. Motion approved.

Public Comments – None

Chief Report – Battalion Chief (BC) Bykerk stated there were 7 calls in July: 3 motor vehicles, 1 structure fire, 2 medicals, 1 law assist, YTD = 49 calls. There are 17 active fire fighters, one leave of absence, 10 red carded, 3 pending, 3 are starting fire fighter academy tomorrow. Training on 2 new probationary rookies who are working through the fire fighter Rookie book. Chief Plank stated that the calls are on YTD average. He has met with Jen Rivas and Gabi Benson in an effort to bring communication cohesiveness to the community. Hot Topic should be out the first of September. MyLS app is in process. He anticipates rolling it out in September. Chief Plank has a meeting on August 19 with PVREA regarding the micro grid at the station. It will extend to the Cherry Company and Villa Tatra so they can be fully functional also. The main customer will be the fire station. Some power poles will need to be replaced with taller poles.

Jackson County wants to bring Jackson County into LETA. Population 1300 people. A Resolution will be coming; since there is no impact on us or any Larimer County first responding/emergency teams, concurrence should be granted. He hopes to have the Resolution for the next Board meeting for approval. Larimer office of emergency management, resilience survey will be sent to the community.

Chief Plank has been apprised of an application for a vacation rental at 14338 N. Saint Vrain in Boulder County. Currently, 12700 Saint Vrain is a vacation rental. He's asked Boulder County for more details.

CWPP – everything is going well, we're on the right track. The last meeting was good. He'll be meeting with Raina Eschelman, Wildfire Partner for Larimer County, who has a software application regarding mitigation and defensible space which they use to help communities. She'll share with Chief Plank next week. Josh Roberts is vetting contracts for mitigation so there will be a legitimate list of helpers.

The Flood gathering will be Saturday, September 16th, 1-4. He's working with community volunteers, public information team.

President's Report – Michael stated that Kevin has been working on the FPPA. Retirement payments for Kevin Noble, Tom Emerson and Brian Rapple should be finalized with retro payments issued shortly. The member portal within FPPA is important and retirees should be using it also. There is no update on the Actuarial study.

Vice-President Report –

Director Secretary Report - Ardean stated that six thank you letters had been mailed to those donating to Jon Andrew's Celebration of Life. She's still working on the Plaque for Jon. Since Patty had discovered the fire district became a tax-based all volunteer fire district 50 years ago in July 2023, she'll be interfacing with the same company to have that plaque created also. She'll be visiting their location in Boulder. She read a "Facts and Finding Decree" which shared some history about the Volunteer Fire Department becoming a tax based "Fire District."

She reminded the board of the Annual Appreciation dinner which is held in early November and asked if Saturday, November 11 would be appropriate. It was confirmed that it would be held at the View Restaurant at the Historical Crag resort in Estes.

Director Treasurer Report – Treasurer Patty Peritz provided the Treasurer's Report including detailed financial summary reports and account balances to date July 31, 2023, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 07/31/2023:

First Bank	\$ 159,142.77
Colorado Trust – Tabor Reserve (8002)	3,481.63
Colorado Trust – Gen Reserve (8003)	57,846.37
TOTAL CURRENT ASSETS	\$ 220,470.77

All documents listed on the "BOX files log" tab monthly have been uploaded into the BOX Drive each month.

At Large – Kevin stated he's excited about handling the FPPA for the fire fighters. He mention to Chief Plank that two new representatives from the department need to be chosen for the Pension Board.

New Business: None

Adjournment – Ardean made a motion that the meeting be adjourned at 7:54 P.M. **Motion Passed.**

Respectfully submitted, .

Ardean Johnson, Secretary

Approved: 9/13/2023