

Pinewood Springs Fire Protection District
BOARD OF DIRECTORS
Minutes of the February 8, 2023, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on February 8, 2023. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Michael Graham called the meeting to order at 7:00 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Patty Peritz, Michael Graham (via zoom), Jen Rivas, and Ardean Johnson. Also, present were: Chief Ted Plank, and Asst. Chief Andy Lucas, Battalion Chief John Bykerk, Gabi Benson (via Zoom), Kevin Nobel (via zoom), Brian Rappel, Mark Davis (via Zoom), Tom Emerson and Mark Johnston (via Zoom). Everyone introduced themselves.

Additions and deletions – None

Minutes – The minutes of the January 11, 2023, meeting were approved with changes. Motion approved.

Public Comments – None

Closed the meeting and open Pension Board Meeting at 7:05 P.M.

Re-Convened PSFPD Board Meeting 7:24 P.M.

Chief Report – Battalion Chief (BC) Bykerk stated there were 12 calls in January: 9 motor vehicles, 6 actuals, repeat call on one accident, 2 structures fire mutual aid, and 1 gas smell. Three Captains: Captain Rappel is Operational Readiness, Captain Hart is Wildland Readiness and Captain Bologna is Medical Readiness. Lieutenants Lemaire and Legan are responsible for the maintenance on the six apparatuses. UTV needs to have the medical skid added. There are 18 active fire fighters, 1 probationary. Kevin Nobel looks after the fire station. Rookie training continues. An EMR class was completed with 13 participants. Two fire firefighters obtained their EMR trainer certification. There are 17 burn permits approved with 4 pending. Asst. Chief Lucas discussed the resolution for a fire fighter who has retired, but their skill levels are still required and needed to continue in the same capacity as prior to retirement. Ardean made a motion to approve and accept the Resolution. Motion Passed Chief Plank stated the SCBA grant has been completed and equipment received. 20 scott bottles have been donated to Estes Park for training. Estes Park is retiring a 2008/9 crew cab wildland truck next year. Radios were received today. Radio equipment costs approximately \$8K per fire fighter. 5121 ambulance had its first call at an accident at 10 PM in the cold. Temperatures were -4 to -6 and it lasted 1 ½ hrs. 5121 kept the people warm until the sheriff arrived. There will be a CWPP meeting tomorrow. CWPP sub-group met tonight regarding Larimer County Mitigation grant and applying for a state grant. EMR classes have been completed. Chief Plank is working on getting State EMR Certification qualified. He has contacted the State Forest service about burning piles since there were 20 piles which were burned without notifying PSFPD. Citizens are uncomfortable when smoke is seen and it's a "controlled burn".

President's Report – Michael asked about electrical pole movement. Chief Plank to follow up with Sarah at REA.

Vice-President Report –

Road company building – Dan Cundell is running that project. Chief Plank had been an interface. Last July they were working on getting finances. BC Bykerk stated they will meet tomorrow. Funding is in place according to BC Bykerk. Board needs to figure out how to honor Jon Andrews. Chief Plank wants to write up a press release to acknowledge Jon's contribution to the Board and the community. Possibly a Plaque could be created and hung in the Community Center.

Director Secretary Report

Resolutions 2023-07 Requesting a firefighter to continue to serve after they have retired from the district. Accepted. Ardean explained the election procedure and appointment of a fifth Board Member. Once the Board has agreed upon an appointment to fulfill the current vacancy and that offer has been accepted, that individual will be appointed to fulfill the term which expires May 2023. At that time, the Board will re-appoint the individual for a 4-year term. Ardean has completed and submitted to the DEO her self-nominating form.

Director Treasurer Report – Treasurer Patty Peritz provided the Treasurer's Report including detailed financial summary reports and account balances to date January 31, 2023, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 01/31/2023:

First Bank	\$ 113,204.22
Colorado Trust – Tabor Reserve (80012)	3,395.57
Colorado Trust – Gen Reserve (8003)	68,891.19
TOTAL CURRENT ASSETS	\$ 185,490.98

Patty will complete and submit the Application to increase credit card from \$10K to \$25K. Ardean made a motion to increase. Motion approved.

CWPP calendar – \$425 cash donations were received.

Audit exemption – Resolution 2023-08 – Exemption from Audit. Ardean made a motion to approve the Resolution. Motion passed.

At Large –

Website – Jen stated the CWPP calendar has been posted. Vacancy notice posted. Tips from CWPP calendar will be posted in Water bill. 2024 to align with state statues. Jen proposed a not to exceed \$1,100 for year 2023. Patty made a motion to not to exceed \$1,100 to Streamline. Motion passed.

Hot Topics – March is Jen's objective for publication which will include Jon Andrews passing.

New Business:

Adjournment – Ardean made a motion that the meeting be adjourned 8:30 P.M. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary
Approved: March 8, 2023