

Pinewood Springs Fire Protection District

BOARD OF DIRECTORS

Minutes of the August 12, 2026 Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly board meeting on August 12, 2026. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President, Michael Graham called the meeting to order at 7:00 P.M.

Attendance: The following directors were present, constituting a quorum: Michael Graham, Kevin Noble, Patty Peritz, Brenda McIntire and Mark Davis joining via Zoom. Also present were: Chief Ted Plank and AC Andrew Hart joining via Zoom.

Roles/Responsibilities of the Board:

President: Michael Graham
Vice President: Kevin Noble
Secretary: Brenda McIntire
Treasurer: Patty Peritz
Member-At-Large: Mark Davis

Agenda Additions and deletions – None

Meeting Minutes – The minutes of the July 08, 2026 meeting were approved with a change to correct the name of the roundtable the Chief attended from Larimer County's Firefighting Roundtable to the State of Colorado's DFPC Roundtable.

Motion: Kevin Noble, Second: Patty Peritz, Vote: Unanimous
Motion Passed

Public Comments – None

Chief's Report –

AC Hart

12 calls in July, which included 1 motor vehicle accident and 6 medical calls.

All apparatus are in good working order.

20 Active Firefighters – making up strong crews with good energy.

16 YTD Wildfire Partners Surveys

July's training focused on Incident Management, Incident Command System and Personnel Accountability Systems utilized during field operations.

Chief Plank

Chief expressed his appreciation for our firefighters and shared the following promotion information that went into effect as of this meeting date. Jessica Pierce and Kirk Ping have each been promoted to Lieutenant positions. The Captain position remains vacant at this time. Chief Plank has been contacted by a new person interested in becoming a firefighter.

The transfer of Engine 5132 to the Pinewood Springs Water District will take place on Friday, August 14th.

The Wildfire Resiliency Code, which went into effect July 1st, has impacted a Pinewood Springs resident planning to do a 540 sq. ft. addition. With the new regulations requiring the homeowner to install new roofing, siding, decks and windows in addition to the landscaping requirements, the resident is not able to proceed with his renovation at this time.

Chief Plank has begun work on the 2027 Budget and is awaiting the Assessor's valuation information. He will have a preliminary budget to present on October 14th. He has asked his officers to consider any budgetary needs they may have for 2027.

Chief is planning to have recognition events for the firefighters on a more regular basis, with one tentatively planned for September 22nd, before the scheduled training event.

The National Reporting System is up-to-date.

President's Report – AC Hart's retirement information has been set up and he should receive his first check soon.

Vice-President's Report – None

Secretary's Report – A thank you letter was sent to R & D Rentals for their donation. The Firefighter Appreciation Dinner discussion continued. Chief Plank will share our ideas with his firefighters to get their feedback.

Treasurer's Report – PNC Bank updates are getting done and we have received new check blanks. A \$200 late fee has been charged for the Pinnacol Audit submission. The invoices for the Colorado Firefighter Cancer and Cardiac Benefit Trust have been received and paid. The signatories for COLO Trust are - Patty, Brenda & Michael; for QuickBooks – Patty, Brenda & Chief; for Pinnacol Workman's Comp Insurance – Patty, Michael and Chief Plank; for FPPA – Patty and Michael.

The Treasurer's Report including detailed financial summary reports and account balances as of July 31, 2026, accompanied with checking account debit/credits/summary, and Visa charge expenses were submitted. The reports provided were reviewed.

Bank Balances as of 07/31/2026:

PNC Bank	\$ 199,754.89
Colorado Trust – Tabor Reserve (8002)	4,009.37
Colorado Trust – Gen Reserve (8004)	46,397.90
Colorado Trust – Future Apparatus (8006)	0.00
TOTAL CURRENT ASSETS	\$ 250,162.16

Member-At-Large Report – None

Unfinished Business – None

New Business – None

Adjournment – 7:43 PM

Motion: Patty Peritz, Second: Kevin Noble, Vote: Unanimous, Motion Passed

Respectfully submitted,
Brenda McIntire, Secretary
09-09-2026