

Pinewood Springs Fire Protection District
BOARD OF DIRECTORS
Minutes of the September 13, 2023, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on September 13, 2023. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Michael Graham called the meeting to order at 7:03 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Michael Graham, Patty Peritz, Kevin Noble and Ardean Johnson. Also, present were: Chief Ted Plank, Asst. Chief Andy Lucas, and Battalion Chief John Bykerk, and Mark Davis.

Michale extended the Board vacancy position to Mark Davis who accepted the position. Michael administered the Oath of Office to Mark who will become the Secretary. Ardean Johnson will become the Vice President.

Roles/Responsibilities of Board:

President: Michael Graham

Vice President: Ardean Johnson

Secretary: Mark Davis

Treasurer: Patty Peritz

At-Large: Kevin Noble

Recording Secretary (not a Board member) -

Additions and deletions – none

Minutes – The minutes of the August 9, 2023, meeting were approved. Motion approved.

Public Comments – None

Chief Report – Battalion Chief (BC) Bykerk stated there were 7 calls in August which is average: 5 motor vehicles, 1 structure fire, 1 house call. There are 15 active fire fighters, 1 leave of absence, 3 probationary, 11 red carded for wildland fire, and 3 in fire fighter academy.

Chief Plank stated that BC Bykerk had completed the mezzanine in the garage. He complimented him on the job well done. The material was paid for via grant monies. There were other individuals who helped periodically.

The CWPP is complete. Signatures will be gathered this week and then he can submit the entire document to Larimer County. The final will reside on the PSFPD website. We are one of the few within the state who have completed the updated CWPP timely and this should allow us to receive grant monies for the noted projects. Next CWPP meeting will work on the next projects per the document.

Wildfire Partners Program (WPP) of Larimer County has a survey program with which we want to be affiliated. Their app is thorough with hard copy or electronic version. Could help with homeowners' insurance. This gives us legitimacy.

Ardean moved that the Board authorize Chief Plank to sign and submit the Wildfire Partner Program Affiliation Agreement document. Motion passed.

IGA to allow Larimer County LETA to extend services to Jackson County. Kevin made a motion to accept Resolution 2023-09 AGREEMENT OF LARIMER EMERGENCY TELEPHONE AUTHORITY AND TO AUTHORIZE THE AGENCY'S SIGNATURE ON THE PROPOSED FIFTH AMENDED INTERGOVERNMENTAL AGREEMENT. Motion passed. The document will be signed, and Chief Plank will submit it to Larimer County.

Chief Plank stated that Boulder County isn't notifying us consistently of potential rentals within our area of coverage. He's waiting for more information from Boulder County.

MyLS launched yesterday morning. He has had positive feedback.

The annual Budget process is beginning. There could be about a 48% property tax increase pending the November election. If HH passes it would be reduced by half. Taber could put that 48% back. At the October 11th Board meeting, the draft budget will be reviewed. Read the documents Patty has sent from SDA before the next meeting.

Saturday's Family Fun Event is coming together well. It will take place on Saturday, Sept. 16 at the fire station 1-4 P.M. with a ceremony at 2. Strength of the community is the theme.

Chief Plank stated he has purchased a speaker/sound system which is excellent. It will be used on Saturday.

President's Report – Michael compliment Chief Plank on the CWPP document and organizing the community Board. The recently retired fire fighters have received their retroactive FPPA payment.

Vice-President Report – None

Director Secretary Report – Ardean presented the plaque commemorating Jon Andrews which will be installed on the wall in the hallway of the Community Center. The plaque cost less than what was allocated. Ardean stated that she'd confirmed the View Restaurant on Saturday, November 11th for the Annual Appreciation Dinner. A "save the date" email will be sent. Additional attendees to invite are: Carol Andrews, Dick Wilcox, Bob Shaw, Gary Clements, John Bologna, Bruce McQueen, Krista Diaz, Jen Rivas, Larry Davis, Tom Emerson Brian Rapple.

At the two previous meetings, the 50th anniversary of the establishment of the PSFPD as a tax paying entity had been discussed. There never was a formal motion made to Allow a not to exceed \$275 expense for a plaque to commemorate this milestone. Kevin formally made a motion that a not-to-exceed amount of \$260 be allocated for this plaque. Motion Passed. She then presented a plaque which has been created and will be presented at the event on Saturday, September 16th before being installed on the wall in the hallway of the Community Cener.

Director Treasurer Report – Treasurer Patty Peritz provided the Treasurer’s Report including detailed financial summary reports and account balances to date August 31, 2023, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 08/31/2023:

First Bank	\$ 152,843.01
Colorado Trust – Tabor Reserve (8002)	3,497.76
Colorado Trust – Gen Reserve (8003)	58,114.75
TOTAL CURRENT ASSETS	\$ 214,455.52

Audit exemption is still outstanding. Polar Gas contract price \$2.39. We are still waiting for the FPPA Actuarial study results. Chief Plank will be assigning a new Pension Board member to replace Kevin Noble.

At Large – Kevin stated he is working on FPPA and learning a lot.

New Business: None

Adjournment – Ardean made a motion that the meeting be adjourned at 8:51 P.M. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary
Approved: October 11, 2023