

Pinewood Springs Fire Protection District

BOARD OF DIRECTORS

Minutes of the August 13, 2025 Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly board meeting on August 13, 2025. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President, Michael Graham called the meeting to order at 7:01 P.M.

Attendance: The following directors were present, constituting a quorum: Michael Graham, Kevin Noble, Patty Peritz, Brenda McIntire and Mark Davis. Also present were: Chief Ted Plank, OAC John Bykerk and AC Andy Lucas joining via Zoom.

Roles/Responsibilities of the Board:

President: Michael Graham

Vice President: Kevin Noble

Secretary: Brenda McIntire

Treasurer: Patty Peritz

Member-At-Large: Mark Davis

Agenda Additions and deletions – None

Meeting Minutes – The minutes of the July 9, 2025 meeting were approved as presented.

Motion: Brenda McIntire, Second: Kevin Noble, Vote: Unanimous

Motion Passed

Public Comments – None

Chief's Report –

OAC Bykerk

July was above average with 9 total calls.

All apparatus are in good working order.

20 Active Firefighters.

With 5 EMTs, the department now has a quarter of its people EMT trained.

4 Firefighters are attending FF Academy in Estes Park.

Chief Plank

Met with Larimer County Emergency Services and was advised that only one aircraft is currently available for the front range because all other State aircraft are in use for the fires burning west of us. The state has 2 MMA aircraft, but one of those is down for repair.

Attended Burn Permit Training, which, although on a new platform, basically remains the same.

On August 26, Chief Plank will attend the Larimer County Hazardous Mitigation Plan update meeting. We should be in good shape, expect about 6 months of planning, with a resolution to adopt when completed.

The Wildfire Research Center Survey results show some inconsistencies about what is lower risk. Chief Plank will attend the August 14, meeting where data will be presented.

Owners of property on Moose submitted all required paperwork to Larimer County and have been issued a STR License. There is no legal reason for denying their request as they met all Larimer County requirements. Only a portion of their property is part of PSFPD.

August 18, Chief Plank will attend a Colorado Wildfire Resiliency Code meeting. It is anticipated that PSFPD will be adopting whatever requirements Larimer County decides to adopt and that the county will enforce these new requirements.

At the last weekly Water Line Replacement meeting with the Contractor and Project Manager, Chief Plank noted some inconsistencies with work that the Contractor said had been completed. Following the meeting, and after verifying that the information was not correct, Chief Plank informed the Project Manager of the discrepancies.

President's Report – None

Vice-President's Report – None

Secretary's Report – All Firefighter Benefit Trust documents and related paperwork have been posted to Box.

Treasurer's Report – Patty Peritz provided the Treasurer's Report including detailed financial summary reports and account balances as of July 31, 2025, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

The Future Apparatus Account has a zero balance because no transfers have been made into that account yet.

Bank Balances as of 07/31/2025:

| | |
|--|---------------|
| First Bank | \$ 184,523.79 |
| Colorado Trust – Tabor Reserve (8002) | 3,854.24 |
| Colorado Trust – Gen Reserve (8003) | 83,519.64 |
| Colorado Trust – Future Apparatus (8006) | 0.00 |
| TOTAL CURRENT ASSETS | \$ 271,897.67 |

Member-At-Large Report – None

New Business – None

Unfinished Business – None

Adjournment – 7:40 PM

Motion: Mark Davis, Second: Kevin Noble, Vote: Unanimous

Motion Passed

Respectfully submitted,
Brenda McIntire, Secretary
09/10/2025