

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Minutes of the July 14, 2021, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on July 14, 2021. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Jon Andrews called the meeting to order at 7:02 P.M.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Jon Andrews, Michael Graham, Patty Peritz, Dan Kowalski (via Zoom) and Ardean Johnson (via Zoom). Also, present were: Chief Ted Plank, Assistant Chief Andy Lucas, Captain Jessica Bologna, Andrew Hart (via zoom) and Jen Rivas.

**Additions/Deletions:** None

**Approval of Minutes** – The minutes of the June 9, 2021, were approved. Motion Passed.

**Public Comments/Input** – None

**Chiefs Report-**

Chief Plank lead the discussion on Larimer County Multi-Jurisdictional Hazard Mitigation (HMP) Plan which was last updated in 2016. FEMA has approved the HMP Plan. We are an approving jurisdiction and must approve, sign and return. Updating this plan could allow access/approval of FEMA funds more attainable. Chief Plank mentioned the need for: technology updates, purchasing tablets for apparatus to download maps, etc. Larimer Co suggests updating community wildfire. Dan made a motion to adopt Resolution 2021-06 - Larimer County Multi-Jurisdictional Hazard Mitigation (HMP) Plan Community wildfire protection plan. Motion Passed.

Chief Plank has been working on LETA. We are part of the recently updated agreement which doesn't affect PSFPD. Dan made a motion that we adopt the Updated LETA. Motion passed.

Chief Plank mentioned he'd been approached by the Road Board about constructing a 40'x60' building on the parking area adjacent to the station. Jon reclused himself since he's part of the Non-profit PWS Road Maintenance Group.

Command conceptually agrees that they can move forward on the preliminary plans/exploration of building a 40'x60' structure between the station and Hwy 36. This would allow some storage for PSFPD fire department. Dan suggested this process proceed with continued communication with the Board.

Chief Plank has been attending meetings with Boulder County on communication, search, and rescue. Lyons Fire Chief is working with Hygiene, Left Hand Canyon, Allenspark and PWS as a group to submit grants for updating communication equipment.

Command will begin working on the 2022, budget, to be presented at the October 13<sup>th</sup> meeting.

Captain Bologna stated there were eight calls in June.

Appreciation/Recognition, delayed until August meeting.

**President Report** – Jon nothing

**Vice-President Report** – Dan stated that he would be happy to replenish the water coolers, if he'd be advised of the need(s)

**Director Secretary Report** – Ardean questioned if Command had decided on how the EP Duck Adoption check for \$4,940 will be spent. Chief Plank stated they were considering purchasing a medical skid unit to go in UTV to haul patient out of woods with a medic.

**Director Treasurer Report** – Treasurer Patty Peritz provided the Treasure Report including detailed financial summary reports and account balances to date June 30th, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

She's expecting a Larimer Co Tax deposit of over \$33K coming.

QuickBooks subscription is increasing \$10/month. Jon handled Pinnacol Assurance Audit.

Bank Balances as of 06/30/2021:

**Operations**

First Bank (8766) \$ 96,965.77

Colorado Trust – Tabor Reserve (8002) 3,323.99

Colorado Trust – Gen Reserve (8003) 107,968.68

**TOTAL CURRENT ASSETS \$208,258.44**

**Director At-Large** – Michael Graham stated there is no FPPA update at this time but he's anticipating something the first of August.

**Continued Business:**

**Hot Topics PSFPD Community Newsletter** – Jen stated publishing Hot topics in August is her target. Chief Plank suggested including a link to the wildland fire prevention.

**New Business:**

**Adjournment** – Patty moved that the meeting be adjourned at 8:16 P.M. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary  
Approved August 11, 2021