

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Minutes of the December 8, 2021, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on December 8, 2021. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Jon Andrews called the meeting to order at 7:06 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Jon Andrews, Patty Peritz, Dan Kowalski (via Zoom) Michael Graham and Ardean Johnson. Also, present were: Chief Ted Plank, Asst. Chief Andy Lucas (via Zoom) and Jen Rivas.

Additions/Deletions: None

Approval of Minutes – The minutes of the November 10, 2021, were approved. Motion Passed.

Public Comments/Input – None

Meeting was closed to open for the Budget Approval. Discussion followed. Ardean made a motion that the 2022 PSFPD Budget Be accepted/approved. Motion Passed

Board Meeting re-convened at 7:15 P.M.

Chiefs Report- Chief Plank stated that November was quiet with only four calls. The Kruger Rock fire in Estes Park was three of those calls. YTD the calls are behind normal years. The Fire fighters grant for SCBA gear & radios, has been jointly submitted with the fire districts supporting Lyons, Hygiene, Allenspark, and Lefthand Canyon. They are also applying for a State Grant for safety equipment, bunker gear and a commercial grade fire fighter washing machine. Larimer County has contacted him regarding our support at the East Troublesome fire, and Cameron fire in 2020. They have federal funds available. 5121 auction replacement is on-going. Hopefully, in 2022 a replacement will be acquired. One fire fighter has completed the Academy working on hazmat training. The Community CPR class is going public tomorrow. BLS (basic life support) for fire fighters is scheduled.

President Report – Jon stated that REA has not responded regarding possible solutions on moving the electrical poles yet.

Vice-President Report – Dan had no updates.

Director Secretary Report – Ardean stated that four thank you letters had been sent with a total contribution of \$1,400. The application from the EP Rotary Duck Race in 2022 has been submitted.

Inclusion – An email has been received requesting inclusion into the PSFPD. Chief Plank will contact the individual and inspect the property.

The following Resolutions were presented, motions made to accept/approve and were passed.

2022-01 Resolution Director's List & District Contact Data Update

2022-02 Meeting Locations, Dates and Board Directors for 2022

2202-06 Resolution to Appoint a Designated Election Official & Authorize Designated Official to Cancel Election

Director Treasurer Report – Treasurer Patty Peritz provided the Treasurer's Report including detailed financial summary reports and account balances to date November 30, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 11/30/2021:

| | |
|---------------------------------------|----------------------|
| Operations | |
| First Bank (8766) | \$ 87,660.88 |
| Colorado Trust – Tabor Reserve (8002) | 3,324.16 |
| Colorado Trust – Gen Reserve (8003) | 107,979.47 |
| TOTAL CURRENT ASSETS | \$ 198,964.51 |

DOLA needs to match FPPA funds. Resolution 2022-03 Resolution to set Mill Levies. Ardean made a motion to accept the resolution. Motion passed. Certification for Tax Levies for Larimer and Boulder Counties have been submitted.

We are not not officially a Firewise Community, but we do utilize some of their information.

Director At-Large – Michael stated the deadline to pay the FPPA is December 28. DOLA needs to match our contribution at the same time, if not before.

Continued Business:

Hot Topics PSFPD Community Newsletter –. Jen stated the Website has a new link for community classes. There are two CPR classes, and one basic life care class scheduled. Chief Plank will post to Facebook regarding links to register. The costs to cover the material expenses only is CPR: \$24, BLS: \$30.

New Business: None

Adjournment – Ardean moved that the meeting be adjourned at 8:24 P.M. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary
Approved January 12, 2022