

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Minutes of the March 10, 2021, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on March 10, 2021. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado via Zoom. President Jon Andrews called the meeting to order at 7:00 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Jon Andrews, Michael Graham, Dan Kowalski, Patty Peritz and Ardean Johnson. Also, present were: Chief Ted Plank, Asst. Chief Andy Lucas, and Jen Rivas. The meeting was held via Zoom.

Additions/Deletions: None

Approval of Minutes – The minutes of the February 10, 2021, were approved. Motion Passed.

Public Comments/Input – None

Chiefs Report – Chief Plank stated there were seven calls in February: three car accidents, mutual aid to other stations, two structure fires and medical. Repairs have been completed on the brush truck. All fire fighters except three have received their Covid shots. The Community Center and Fire Station will continue to be closed to the public. In the effort to recruit 2-3 new fire fighters, there were seven individuals who expressed an interest, five who showed up for interviews, with two actually applying for a fire fighter position and one as a medic. Further interviews and testing will occur. Poudre Valley REA is working with fire stations regarding energy conservations at their expense. He will be meeting with a representative soon. The AFG (Assistance to Fire Fighter) Grant was submitted. He mentioned that the weekend storm is projected to bring 30” to 40” of snow and hopefully, no electrical outage.

President Report – Jon met with Chief Plank, Dan Cundall and John Bykerk on Friday regarding the parking area west of the Station. Chief Plank is reaching out to REA regarding the electrical poles in the parking area.

Vice-President Report – Dan had no comment.

Director Secretary Report – Ardean stated she had attended a Zoom meeting on March 1 regarding the 2021 Estes Park Duck Race. All adoptions will be sold online, no paper adoptions forms. Like last year, they will send email blasts to previous Duck Adoption purchasers to encourage them to support the event. The race will be virtual and broadcast from the Estes Park Recreational Center. The ducks will be dropped in the Lazy River and the race will run in the pool. Adoptions are via: EPDuckRace.org. There is a package of five ducks with a sixth one free. She had no problem when she accessed the site and adopted her ducks. Ardean will send a note to Gabi Benson for publication in the bulletin along with the April water bills reminding folks of the Duck Race. Ardean mentioned that she had advised DOLA, SDA, Boulder and Larimer County agencies of Patty Peritz being appointed Treasurer.

Director Treasurer Report – Patty Peritz stated that Krista had closed out the February financial books and provided the final numbers for the Board. Krista and she meet on March 5 at the fire station for two hours to do the Treasurer turn over. The First Bank signature forms were signed and mailed to the Bank. Patty met with Maddy, her contact at First Bank and has established a working relationship with her. She is working on getting the signature amendment form for Colorado Trust completed. She is using BOX, really likes the tool and was given permission to create and update as the Board Treasurer. She questioned why there was a folder for the Board Minutes, but no minutes were listed in the BOX Depository. Jen will investigate and load them to BOX. In her efforts to become familiar with the PSFPD Website, she noticed some Board contacts were missing. She requested permission to update and that was granted. The Website is listed as “not secured”. Jen will fix it so it shows “secured”.

Bank Balances as of 02/28/2021:

Operations	
First Bank (8766)	\$ 37,959.52
Colorado Trust – Tabor Reserve (8002)	3,323.19
Colorado Trust – Gen Reserve (8003)	107,949.00
TOTAL CURRENT ASSETS	\$149,231.71

Continued Business:

Hot Topics PSFPD Community Newsletter – Jen stated that she had met with Chief Plank and Asst. Chief Lucas regarding springtime Hot Topics which will include: introducing Patty as the new Treasurer, thanking Krista for her service, spring runoff, the Duck Race, etc. She is hoping to have the Newsletter published and disseminated in early April. She will also investigate and fix the website.

New Business: None

Adjournment – Dan moved that the meeting be adjourned at 7:49 P.M. Motion Passed.

Respectfully submitted,

Ardean Johnson, Secretary
Approved April 14, 2021