

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Minutes of the January 13, 2021, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on January 13, 2021. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado. Ardean Johnson called the meeting to order at 7:00 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Jon Andrews, Michael Graham, Dan Kowalski, Krista Diaz and Ardean Johnson. Also, present were: Chief Ted Plank, Asst. Chief Andy Lucas, Jen Rivas, and Andrew Hart. The meeting was held via Zoom.

Additions/Deletions: None

Approval of Minutes – The minutes of the December 9, 2020, were approved via a motion by Krista. Motion Passed.

Public Comments/Input – None

Chiefs Report – Chief Plank stated December was a light with only three calls. 2020 had a record number of 86 calls. The Covid protocol is continuing. A few maintenance items are needed on some of the equipment. All fire fighters are eligible to be vaccinated. It will begin on Friday (1/15), with the second shot 24 days later. The first shot provides 50-70% immunity, 2nd shot is 90% immunity. Research is showing vaccination provides protection to the one getting the shot, but they can still be a carrier. Since long term side effects aren't known, making this mandatory will not happen. Hepatitis B is the only required shot unless they decline and sign a form. The Station and Community Center buildings will remain closed to the public. Colorado statistics are in the 6-7% range of Covid infection. Chief Plank has an opportunity to submit a fire fighter grant (AFG) which needs to be submitted no later than 2/12. He will convene a Grant Team to assist in the completion. Previous AFGs have provided 8 sets of bunker gear. Ardean made the motion to allow the grant to be submitted without board final approval. Motion approved. SCBA (self-contained breather apparatus) is another item which is needed. Chief Plank anticipates recruiting 2-3 new fire fighters beginning in Feb/March. The Kiowa structure fire was discussed. A major loss of their home was alleviated due to the prompt thorough action of the fire fighters.

President Report – Jon had no updates.

Vice-President Report – Dan had no updates.

Director Secretary Report – Ardean stated that two thank you letters had been sent. She informed the Board that the application to participate in the 2021 Estes Park Duck Race had been submitted. SDA has been updated and the membership renewed. The invoice at 25% discount was forwarded to Krista for payment. DOLA has been reviewed. Larimer and Boulder Counties have received the required annual documents.

Director Treasurer Report – Krista and the bookkeeper will be finalizing 2020 numbers. The 2021 budget will be submitted to DOLA by 1/31/2021. She shared with the Board that her personal job is requiring more of her time and she will be resigning as soon as a new person is found.

Bank Balances as of 01/31/2021:

| | |
|---------------------------------------|---------------------|
| Operations | |
| First Bank (8766) | \$ 77,178.41 |
| Colorado Trust – Tabor Reserve (8002) | 3,322.64 |
| Colorado Trust – Gen Reserve (8003) | 82,934.14 |
| TOTAL CURRENT ASSETS | \$163,435.19 |

Continued Business:

Hot Topics PSFPD Community Newsletter – Jen is working with Asst. Chief Lucas to clean up the website. She is working with Chief Plank to ensure communications are hitting all communication vehicles. She is accumulating a list for the next newsletter. Asst. Chief Lucas stated he had increased the BOX to accommodate additional users.

New Business: None

Adjournment – Dan made a motion that the meeting be adjourned at 7:41 P.M. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary
Approved February 10, 2021