

Pinewood Springs Fire Protection District
BOARD OF DIRECTORS
Minutes of the June 12, 2024, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly board meeting on June 12, 2024. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Michael Graham called the meeting to order at 7:05 P.M. **Attendance:** The following directors were present, constituting a quorum: Michael Graham, Ardean Johnson, Patty Peritz and Kevin Noble. Also, present were: Chief Ted Plank, OAC Bykerk and joining via zoom was AC Lucas.

Roles/Responsibilities of Board:

President: Michael Graham

Vice President: Ardean Johnson

Secretary: Mark Davis

Treasurer: Patty Peritz

At-Large: Kevin Noble

Recording Secretary (not a board member) -

Additions and deletions – none

Minutes – The minutes of the May 8, 2024, meeting were approved with the following changes:

Within the Chief’s Report – the letter regarding Century Link was sent to LETA.

Within the Vice President’s Report – replace “in find” with “of funds”

Motion: Ardean Johnson, Second: Kevin Noble, Vote: Unanimous

Motion Passed

Public Comments – none

Chief’s Report –

- OAC John Bykerk
 - Six calls in May, five medical, one mutual aid structure
 - Twenty-one total calls for the year through May
 - Mitigation surveys are being handled by two fire fighters
- Chief Ted Plank
 - Lack of support from Century Link letter was sent to LETA. Their Board met and approved an investigation. PUC complaint could be filed. They will keep us informed.
 - Chief Plank met with LETA regarding a new community communication program entitled “Key Word Group” PSFPD would be “Pinewood”.
 - CWPP grant to have mitigation on property has been completed. Public meeting needs to be held and added onto July agenda.
 - Wildfire Preparedness Day, 5/4/2024, was a success. Property mitigation assessments have been on-going. Chief Plank’s presentation was live-streamed and recorded. The recording has been reviewed by many.
 - Weather radio emergency communication test was successful. An emergency channel needs to be identified.
 - Chief Plank has met with Estes Park new fire chief, Chief Lasky. They will meet again. Chief Plank will set up a meeting with Southern Larimer Chiefs soon.

President’s Report – None

Vice-President Report – the check from Estes Park Duck Race for \$6,026 has been received and deposited. These monies will be used as follows: \$1500 for TICC (Thermal Imaging Cameras), medical bags on apparatuses, metal cutting saw, etc. Ardean shared the June edition of the SDA New Magazine and the Regional Workshops being held. She’ll be attending the June 20th session.

Director Secretary Report – Mark was unable to attend this meeting.

Director Treasurer Report – Treasurer Patty Peritz provided the Treasurer’s Report including detailed financial summary reports and account balances to date May 31, 2024, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 04/30/2024:

First Bank	\$ 177,091.93
Colorado Trust – Tabor Reserve (8002)	3,645.12
Colorado Trust – Gen Reserve (8003)	78,989.01
TOTAL CURRENT ASSETS	\$ 259,726.06

Patty also shared that the 2022 and 2023 audit exemptions status are “submitted”. Boulder County State Property Tax Exemption backfill of \$52 has been received. \$19,047.17 has been received from Larimer County.

At Large – Kevin brought up the water coolers which are no longer being used and recommended eliminating them. The Board agreed.

New Business: - None

Adjournment – 7:49 PM

Motion: Michael Graham, Second: Kevin Noble, Vote: Unanimous
Motion Passed

Respectfully submitted,

Ardean D. Johnson

On behalf of
Mark A. Davis, Secretary
Approved: 07/10/2024