

**Pinewood Springs Fire Protection District
BOARD OF DIRECTORS**

Minutes of the July 12, 2023, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on July 12, 2023. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Michael Graham called the meeting to order at 7 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Michael Graham, Patty Peritz, and Kevin Noble. Also, present were: Chief Ted Plank, Asst. Chief Andy Lucas, Battalion Chief John Bykerk, Mark Johnston and Mark Davis. Ardean's absence was excused due to scheduled vacation plans.

Directors of the Board:

President: Michael Graham

Vice President:

Secretary: Ardean Johnson

Treasurer: Patty Peritz

At-Large: Kevin Noble

Recording Secretary (not a Board member) -

Additions and deletions – none

Minutes – The minutes of the June 14, 2023, meeting were approved. Motion approved.

Public Comments – Mark Johnston and Mark Davis are both interested in board positions.

Chief Report – Battalion Chief (BC) Bykerk stated there were 6 calls in June. Apparatuses are all in service. Firefighter status: 15 active, none probationary, 1 inactive and 3 are registered for structure academy 1 month from now. There are 2 candidates ready for training later this year. Both will be attending Rookie training starting this month, next week.

Chief Plank stated that the call volume is right on the 5-year average currently. The last 4 years hitting average calls of mid 80s/year. This past weekend we partnered with Larimer County OEM evacuation drill process in Pinewood. LETA, Red Cross, Boulder County OEM, and the Larimer County Humane Society were present. We may be able to resurrect smoke detectors from the Red Cross's program. The drill went well. Attendees had questions. This was Larimer County's first time conducting the drill. They will move forward with drills in other communities. The main take away was we could probably handle a large-scale event. We kept the drill event smaller to manage traffic and vehicles. The emergency drill alert message that went out was incomplete from Larimer County. Part of the message that didn't go out was "don't bring your pets". The main concern was what happened in transmitting the message and why. Our end went impressively well. This past week PVREA reached out regarding the Micro Grid Project. It's been 4 years in the making and looks like it's going to move forward. PVREA contacted Chief Plank to hold a meeting at the community center next Wednesday at 10:00 AM with PVREA engineers and board members of Pinewood entities to figure out preliminaries before roll-out to the public. PVREA has approval for \$400K federal funding for the project. There may be opportunity to leverage other projects including moving utility poles. The CWPP Mitigation Grant Project is largely complete on 72 Navajo Ct. We'll be filing reimbursement with Larimer County OEM when paperwork is in order. The next CWPP meeting is scheduled for tomorrow night, July 13th. A final draft of the CWPP has been submitted to Larimer County and CSFS a few weeks ago. Looking for approval to follow. LETA is working to fold Jackson County into the LETA program. LETA is requiring a Point-of-Contact for the Fire Department. Kevin moved to appoint Chief Plank as the LETA Point-of-Contact. Motion passed. Chief Plank mentioned the Fire Department wanted to try out *My Local Safety* app through the *I Am Responding* package. After a month using the demo and meeting with public information group, the Department wants to move ahead with a one-year subscription of \$900 to find out if we get by-in from the community. The *My Local Safety* app would provide a more secure and comprehensive system to notify public of information from one secure place and the ability to have preplans put up. The Board asked Chief Plank about possible flood commencement event. A couple of roasted pigs have been donated for the event already. It was agreed to have the event on September 16th. Invites and event plans to follow.

President's Report – There are 2 interested persons in Board positions, Mark Johnston, and Mark Davis. A third person, Sandra Neil is interested in the Recording Secretary non-board position. Michael will meet with all interested parties then move forward to make decisions.

Vice-President Report – None.

Director Secretary Report – Excused, out on vacation.

Director Treasurer Report – Treasurer Patty Peritz provided the Treasurer's Report including detailed financial summary reports and account balances to date June 30, 2023, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 06/30/2023:

First Bank	\$ 133,730.65
Colorado Trust – Tabor Reserve (80012)	3,459.09
Colorado Trust – Gen Reserve (8003)	63,389.86
TOTAL CURRENT ASSETS	\$ 200,579.60

At Large – Kevin – Michael brought into BOD duties for Member-At-Large, to be a community liaison from Fire Board to community. Folks showed up at the firehouse when Kevin was there. He provided information to folks and suggested defensible space surveys on their properties.

New Business: None

Adjournment – Michael made a motion that the meeting be adjourned at 8:10 P.M. **Motion Passed.**

Respectfully submitted, Patty Peritz, Treasurer & Acting Secretary.

07/12/2023 - Approved