

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Minutes of the August 14, 2012, Regular Meeting**

The meeting was held in Larimer County, Colorado at the Pinewood Springs Firehouse and was called to order at 7:15 PM by President Carl Pender.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Carl Pender, Gary Clements, Bob Shaw, Bruce McQueen, and Ardean Johnson. Also present were Chief Dick Wilcox, Assistant Chief Andy Lucas and Josh Thompson

**Agenda Additions/Deletions:**

**Minutes:** The minutes of the June 12<sup>th</sup> and July 10<sup>th</sup> meeting were presented. Carl moved that both minutes be approved.  
**Motion passed.**

**Treasurer's Report:**

**Bank Balances as of 07-31-12 from Bank Statements**

ColoTrust		Valley Bank		Total Balance
ColoTrust - Operations	\$5,349.41	Valley Bank - Operations Checking	\$45,667.15	
ColoTrust - Tabor Reserves	\$2,000.96			
<b>Operations Total</b>	<b>\$7,350.37</b>		<b>\$45,667.15</b>	<b>\$53,017.52</b>
ColoTrust - Firehouse Fund	\$55,063.16			<b>\$55,063.16</b>
<b>ColoTrust Total Balance</b>	<b>\$62,413.53</b>	<b>Valley Bank Total Balance</b>	<b>\$45,667.15</b>	<b>\$108,080.68</b>

Gary reviewed the Treasurer's Report including tax revenue received. He presented the Profit and Loss Budget Performance Statement. He has invoiced PSPOA and the Road Board for housekeeping annual expenses. He attended the SDA Lunch and Learn on July 18<sup>th</sup> presented by COLOTRUST Portfolio Manager Randy Palomba. He also participated in a portion of the SDA webinar, "The Financial Responsibilities of District Leadership". He reminded us that it's time to think about the 2013 budget. Gary also presented a PSFPD Financial Procedures which will be discussed further at the next meeting.

**Chief's Report:**

Andy reported there are 18 fire fighters with 5 probationary individuals. Andy reviewed the incidents that had occurred this last month. Dick also covered incidents that had occurred.

**Old Business:**

Capital Improvement Project – Fire Station/Community Center (CIP) – Bruce spoke about the meeting which occurred on Monday, Aug. 6<sup>th</sup>. Attending the meeting were: Ross & Terry Hardy, Josh Thompson, Bob Shaw, Carl Pender, Don Andrews, Bruce McQueen and Andy Lucas. He presented a Suggestions/Recommendation summary. (attached) Carl made a motion that items 1, 2, and 4 be approved with Bruce McQueen being the chairman. The name will be changed to New Fire Station/Community Center Project Report. **Motion passed.** The next Project Planning Committee Work Session meeting will be Aug. 20<sup>th</sup>. Gary will contact Larimer County to get a current listing of PSFPD individuals. Carl will contact the attorney regarding the legality of Board members attending Committee/Working Sessions to understand if these are considered official Board meetings.

Executive Order 5 – no report.

Skybeam Agreement – no report

Web Site – Andy reported that he has been working with Pat Rolfe who is assisting on this project. He has asked for recommendations and cost estimates.

**New Business:**

Thank You Letters - Ardean shared that a letter was sent to Bobby & Gabi Benson for their donation.

Carl moved that the meeting adjourn at 9:05 PM. **Motion passed.**

Respectfully submitted,

Ardean Johnson,  
Approved, 09/11/2012  
08-14-2012