

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Minutes of the October 9, 2012, Regular Meeting**

The meeting was held in Larimer County, Colorado at the Pinewood Springs Firehouse and was called to order at 7:00 P.M. by President Carl Pender.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Carl Pender, Gary Clements, Bob Shaw, and Ardean Johnson. Also present were Chief Dick Wilcox and Assistant Chief Andy Lucas. Carl made a motion to excuse Bruce McQueen's absence. **Motion Passed.**

**Agenda Additions/Deletions:**

**Minutes:** The minutes of the September 11th meeting were presented. Gary made a motion that the minutes be approved. **Motion passed.**

**Treasurer's Report:**

Bank Balances as of 09-30-12 from Bank Statements

<b>ColoTrust</b>		<b>Valley Bank</b>		<b>Total Balance</b>
ColoTrust - Operations	\$5,349.93	Valley Bank - Operations Checking	\$40,006.43	
ColoTrust - Tabor Reserves	\$2,001.66			
<b>Operations Total</b>	<b>\$7,351.59</b>		<b>\$40,006.43</b>	<b>\$47,358.02</b>
ColoTrust - Firehouse Fund	\$55,086.94			<b>\$55,086.94</b>
<b>ColoTrust Total Balance</b>	<b>\$62,438.53</b>	<b>Valley Bank Total Balance</b>	<b>\$40,006.43</b>	<b>\$102,444.96</b>

Gary reviewed the Treasurer's Report including tax revenues received.

**Chief's Report:**

Dick reported there are 19 fire fighters. Dick also covered incidents that had occurred during the last month.

Capital Improvement Project – Fire Station/Community Center (CIP) – The Board discussed the Description of the Committees and Leadership positions documents sent by Bruce McQueen. Gary moved that the documents be approved. **Motion Passed.**

**Old Business:**

Executive Order 5 – no report.

Skybeam Agreement – no report

Web Site – Andy continues to communicate with Pat Rolfe.

Financial Procedures – Gary shared the changes to the procedures. Carl made a motion to approve the Pinewood Springs Fire Protection District Financial Procedures as presented by Gary. **Motion Passed.**

Appreciation Gathering – Ardean reported that the Lyons Holiday Parade is scheduled for Dec. 1, and the City of Estes Park Holiday Party for their employees is Dec. 7<sup>th</sup>. The View Restaurant at The Craggs can schedule us on 12/8—the date was agreeable to everyone at the meeting. Gary reviewed the monies available for appreciation gifts.

**New Business:**

2013 Budget - Gary led discussion on the 2013 Budget. Gary will publish a notice for the Public Hearing which will be held at the next meeting on Nov. 13<sup>th</sup>.

Gary moved that the meeting adjourn at 8:21 PM. **Motion passed.**

Respectfully submitted,

Ardean Johnson,  
Approved, 11/13/2012