

Pinewood Springs Fire Protection District

BOARD OF DIRECTORS

Minutes of the October 8, 2025 Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly board meeting on October 8, 2025. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President, Michael Graham called the meeting to order at 7:04 P.M.

Attendance: The following directors were present, constituting a quorum: Michael Graham, Kevin Noble, Patty Peritz, Brenda McIntire and Mark Davis joining via Zoom. Also present were: Chief Ted Plank, OAC John Bykerk, Buck Rizvi, Brian Rappel and AC Andy Lucas joining via Zoom.

Roles/Responsibilities of the Board:

President: Michael Graham

Vice President: Kevin Noble

Secretary: Brenda McIntire

Treasurer: Patty Peritz

Member-At-Large: Mark Davis

The PSFPD meeting was recessed at 7:05 to hold the Pension Board meeting.
The PSFPD meeting was resumed at 7:13.

Agenda Additions and deletions – None

Meeting Minutes – The minutes of the September 10, 2025 meeting were approved as presented.

Motion: Patty Peritz, Second: Kevin Noble, Vote: Unanimous

Motion Passed

Public Comments – None

Chief's Report –

OAC Bykerk

11 calls in September, total of 75 calls year-to-date.

All apparatus are in good working order; alternator and battery replaced in Engine 5101 and Engine 5141 needs the Kussmaul replaced.

The 4 firefighters attending FF Structure Academy in Estes Park are doing well.

Chief Plank

Repairs to Engine 5101 totaled \$2,800.

The Estes Park Fire Chief has resigned. The search for a new Chief will begin in 90 days.

The new Larimer County Burn Permit system started October 1.

Each quarter reports are submitted to the federal government using the NFIR system. It is now being replaced with the NERIS (National Emergency Response Information System). Access to this new system won't be possible until November. Use of this reporting system is required in order to be eligible for federal grants.

The Larimer County Hazardous Mitigation Plan update meeting will be held via Zoom on October 9, for public participation and input.

Chief Plank submitted a Boulder County Fall Fire District Grant request for approximately \$2,000 worth of safety tools.

The Chief reviewed the preliminary 2026 budget proposal, recommending a 2-mill reduction rather than the 2.5 mill done for 2024 and 2025. He shared that housing valuations are down this year so our revenues will be lower if we continue with the 2.5 reduction. Final approval of the 2026 budget must be done in December. It was discussed that we should include on our web site that we have been assessing a lower tax amount than we were allowed.

President's Report – None

Vice-President's Report – Kevin complimented Chief Plank and AC Bykerk on all their efforts on behalf of the fire department.

Secretary's Report – A thank you letter was sent to Mark & Patricia Prichard for their donation.

Treasurer's Report – Patty Peritz provided the Treasurer's Report including detailed financial summary reports and account balances as of September 30, 2025, accompanied with checking account debit/credits/summary, and Visa charge expenses. The reports provided were reviewed.

Patty reimbursed the department for a parade banner that went over budget. A donation of \$50 was received from Phyllis Tucker & William Kipp. Documents were published in the paper for the proposed budget process. We received notice of a change in our bank ownership.

Bank Balances as of 09/30/2025:

First Bank	\$ 164,855.18
Colorado Trust – Tabor Reserve (8002)	3,875.86
Colorado Trust – Gen Reserve (8003)	83,989.15
Colorado Trust – Future Apparatus (8006)	0.00
TOTAL CURRENT ASSETS	\$ 252,720.19

Member-At-Large Report – None

New Business – None

Unfinished Business – None

Adjournment – 8:00 PM

Motion: Patty Peritz, Second: Kevin Noble, Vote: Unanimous
Motion Passed

Respectfully submitted,
Brenda McIntire, Secretary
11/12/2025