

PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
Minutes of the February 13, 2019, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on February 13, 2019. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado. Jon Andrews called the meeting to order at 7:00 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Jon Andrews, Dan Kowalski, Krista Diaz, Russ Hardy (via conference phone), and Ardean Johnson. Also, present were: Chief Ted Plank, Captain Jessica Bologna, Asst. Chief Andy Lucas (via conference phone) and Libby Noble.

Additions/Deletions: None

Approval of Minutes – The minutes of the January 9, 2019, were approved. Motion Passed

Chief's Report – Ted stated there were only 3 calls in January. There were 3 RIT (Rapid Intervention Team) events where we provided assistance at structure fires. Jessica gave a status update on the equipment. A joint program with EVFPD utilizing software training is being planned. The Estes Valley Target Solutions is the title of the joint program which costs \$70/person and will be granted to the most active fire fighters. The Shore Support gear project is almost completed. The 2019 training program is two-thirds completed. She's working on the re-certification of fire fighters. On March 2nd there will be a training session with the re-certification programs being offered too. Ted stated there are 2 new fire fighters and one medic coming aboard. All have passed the background checks. One individual has military medic experience.

President Report – Jon stated he'd administered the Oath of Office to Krista Diaz on January 24, 2019, after receiving a letter of Resignation from John Bologna.

Vice-President Report – Russ stated the Treasurer transition has gone well. Dan stated he sent an email regarding the tap donation to the Water Board but has received no response. Russ asked Dan to continue negotiating. Russ made a motion that the Board agree to pay up to but not-to-exceed \$1,500 to the Water Board plus legal fees. Motion passed.

Director Secretary Report – Ardean stated that the SDA/DOLA/County deadlines for filing documents prior to January 15 were met. Also, the updating of Krista Diaz to the Board and removal of John Bologna has been completed. The formal resignation letter from John Bologna has been received.

The initial Estes Rotary Duck Race document distribution will be held February 28th at 6 P.M. at Ridgeline Hotel on Highway 34. She'll be out of state and was wondering if anyone would be able to attend the meeting in Estes at 7 PM on that date. If not, she'll make arrangements to get the PSFPD package when she returns in March.

Last year it was decided that the next Pension Board Meeting would take place in March. Still on schedule? Actuarial Study. Meeting will take place as planned.

Director Treasurer Report – Krista presented the Treasurer's Report. DOLA approved the revised budget on 1/15/19. Krista will call FPPA regarding cost/necessity of having an Actuarial Valuation Study.

Bank Balances as of 01/31/2019 Statement:

Operations	
First Bank (8766)	\$ 29,378.15
Colorado Trust – Tabor Reserve (8002)	3,229.59
Colorado Trust – Gen Reserve (8003)	56,142.29
Cash in PayPal	0.00
TOTAL CURRENT ASSETS	\$ 88,750.03

Continued Business:

Recognition Plaque – Dan reported Western Stone has not submitted a quote.

Go Green Efforts – Eldorado does deliver large bottled water in Pinewood, but it's expensive. He'll get containers and provide the water.

New Business

Update on Community Center Cleaning – Libby Noble reported that other Boards who use the Community Center have been cleaning up better. Gathering a core group of volunteers to clean hasn't been successful. Kayla Valente has been cleaning twice a month at \$20/hr. She's also spoken with Kim Bologna, who is a professional cleaner. Kim's cost would be \$35/hr. The Board asked Libby to create a priority list of what should be cleaned. She agreed to create a schedule and what needs/should be cleaned and frequency. Libby will create a checklist which will be posted to remind individuals. Libby to provide costs to Krista. Ardean agreed to call Gabi Benson and request a monthly report of the organizations/group using the community center. Should there be a refundable deposit to use the facility? Ted and Libby will investigate.

Adjournment – Ardean moved that the meeting be adjourned at 8:36 P.M. **Motion Passed.**

Respectfully submitted,
Ardean Johnson, Secretary

Approved March 13, 2019

02-13-2019