

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Minutes of the January 11, 2011, Regular Meeting**

The meeting was held in Larimer County, Colorado at the Pinewood Springs Firehouse and was called to order at 7:40 PM by President Carl Pender.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Carl Pender, Gary Clements, Bob Shaw and Ardean Johnson. Also, present were Asst. Chief Andy Lucas and Josh Thompson. Robert Danford was absent and unexcused.

Carl opened the Public Meeting for the Revised Budget and Appropriations. Gary presented the revised budget for the 2010 year. The Resolution for Revised Budget and Appropriations was reviewed and appropriately signed. Carl closed the Revised Budget meeting at 7:53 PM

**Minutes:** The minutes of the December 14th meeting were presented. Carl made a motion to approve the minutes. The **motion passed**. The minutes of the November 9<sup>th</sup> were reviewed and some changes made. Gary made a motion to accept the minutes as revised.

**Treasurer's Report:** Gary's Treasurer's is attached and he reported:

**Bank Balances as of 12-31-10 from Bank Statements**

| Operations                |                    | Non-Operating                | Overall Balance |                    |
|---------------------------|--------------------|------------------------------|-----------------|--------------------|
| Valley Bank Checking      | \$7,708.55         | Valley Bank 2001 Debt        | \$0.00          |                    |
| COLOTRUST                 | \$62,310.59        |                              |                 |                    |
| <b>Operations Balance</b> | <b>\$70,019.14</b> | <b>Non-Operating Balance</b> | <b>\$0.00</b>   | <b>\$70,019.14</b> |

**Chief's Report:** Asst Chief Andy Lucas reported there are 16 regular fire fighters with one additional fire fighter leaving. There are four officers: Josh Thompson, Captain, and 3 Lieutenants who will be attending Fire Company Officer Certificated class in Estes Park which is Colorado State certified.

**Agenda Additions:**

Voice pages – Andy

**Old Business:**

**New Business:**

Approval of 2010 Revised Budget – Gary Clements moved that we adopt the resolution for the revised budget and appropriations for the year 2010. **Motion passed.**

Firehouse Software Package – Andy Lucas reported that a trial version is currently being used. The functionality of this software is more than what is currently being provided for tracking and reports. It is used throughout the USA. The cost could be \$4,000 to \$5,000 for the initial purchase and an annual licensing fee. Bob made a motion to allow spending up to \$5,000 for this software. **Motion passed.**

Recognition Gifts – Gary reported that the gifts that were presented at the Christmas Gathering had been given to those who were unable to attend the event. Gary moved that the recognition gifts only be given to those who meet the minimum training hours and call attendance per Department SOP. **Motion passed.**

Pinnacol Assurance – Gary shared the recent newspaper article about Pinnacol Assurance. They provide PSFPD workers compensation coverage.

Voice pages – Andy reported that monies had been previously allocated. The five pages were due to arrive in December but actually received in January. An extra pager was mistakenly shipped. Each pager cost is \$535.

Bob made a motion to keep the additional pager. **Motion passed.**

Gary made a motion to adjourn. Meeting adjourned at 9:04 PM.

Respectfully submitted,

Ardean Johnson,  
Approved, Feb. 8, 2011

01/11/2011