

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Minutes of the October 11, 2011, Regular Meeting

The meeting was held in Larimer County, Colorado at the Pinewood Springs Firehouse and was called to order at 7:02 PM by President Carl Pender.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Carl Pender, Bob Shaw, Gary Clements, Bruce McQueen and Ardean Johnson. Also, present was Assistant Chief Andy Lucas.

Minutes: The minutes of the September 13th meeting were presented. Gary moved that the minutes be approved.
Motion passed.

Treasurer's Report:

Bank Balances as of 09-30-11 from Bank Statements

Operations

Valley Bank Checking	\$36,674.22
COLOTRUST Operations	\$47,340.22
COLOTRUST - Firehouse Fund	\$15,000.69
Operations Balance	\$99,015.13

Gary reported that some tax revenues have been received. A credit of \$368 was received from Pinnacol Assurance as a result of the annual audit. Bills are current and paid. Gary has created a procedure for creating a new budget spreadsheet from the previous year's budget spreadsheet and would like someone to test it.

Chief's Report: Assistant Chief Andy Lucas stated there are 13 active fire fighters. There are three to five prospective fire fighters. Due to the fact that federally mandated narrow band communication system has been implemented, some of the pagers aren't capable of receiving signals and aware of an incoming call. Replacement pagers will need to be ordered in 2011 and 2012.

Agenda Additions:

Budget 2012
Pager
Building Lease
Capital Improvement
SDA Luncheon/Learn

Old Business:

New Business:

Handicapped Parking – Gary. Discussion followed with the conclusion that a temporary handicapped parking sign will be made available when meetings are held. Gary will take the lead on the project.

December Appreciation Gathering – December 9th was selected as the target date. Ardean will investigate costs at The Crags and report in November. Andy will look into gifts.

Pagers – (see Chief's Report) Andy requested the ability to spend \$2,500 on pagers in 2011. Gary made the motion that Andy's request be approved. **Motion passed.**

Building Lease – An individual had left a message on the fire house phone requesting the ability to lease enough land along Hwy 36 to construct a building 30' x 50'. There is no space at the fire house.

Capital Improvement – Gary (and Andy) reported attending an operations staff meeting that discussed how to go about building a new fire station. Bruce made a motion that further discussion on this project be put on the January agenda.

Motion passed. Andy suggested that Operations present at the January Board meeting to assist with further information for discussion.

SDA Luncheon/Learn - Gary reported the Board had been invited to a lunch/learn meeting on Oct 22nd. No interest.

Thank you letter – Ardean reported that a thank you letter had been sent to Elizabeth Huibregtse for her donation.

Budget 2012 – Gary presented the draft for the 2012 budget. Discussion followed.

Gary made a motion to adjourn. **Motion passed.** Meeting adjourned at 7:53 PM.

Respectfully submitted,

Ardean Johnson,
Approved, 11/08/2011

10/11/2011