

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Minutes of the September 13, 2011, Regular Meeting

The meeting was held in Larimer County, Colorado at the Pinewood Springs Firehouse and was called to order at 7:13 PM by Vice President Bob Shaw.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Bob Shaw, Gary Clements and Ardean Johnson. Also, present were Chief Dick Wilcox, and Bruce McQueen (new board member to be sworn in).

Minutes: The minutes of the August 9th meeting were presented. Gary moved that they be approved as corrected. The **motion passed.**

Treasurer's Report:

Bank Balances as of 08-31-11 from Bank Statements

Operations	
Valley Bank Checking	\$36,674.22
COLOTRUST	\$62,338.28
Operations Balance	\$99,012.50

Gary reported he had established a new account at ColoTrust for the firehouse fund and had transferred \$15,000 that had been allocated in the 2009-2011 budgets. He mentioned that it's time to plan the 2012 budget. Estimated revenue will decrease by about \$3,922 from what was planned for 2011. Gary has written a detailed procedure on how to create a new budget spreadsheet and will approach Carl to see if he would test the procedure. Chief Wilcox will also volunteer to review.

Chief's Report: Chief Dick Wilcox stated there are 13 active fire fighters. There are three prospective fire fighters. All RIT (Rapid Response Team) equipment has been ordered.

Agenda Additions:

None

Old Business:

None

New Business:

New Board of Director - Oath of Office was administered by Bob Shaw to W. Bruce McQueen.

Gary made a motion to adjourn. **Motion passed.** Meeting adjourned at 7:53 PM.

Respectfully submitted,

Ardean Johnson,
Approved, 10/11/2011

09/13/2011