

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Minutes of the July 8, 2020, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on July 8, 2020. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado. President Jon Andrews called the meeting to order at 7:00 P.M.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Jon Andrews, Krista Diaz, Michael Graham, Dan Kowalski (via Zoom) and Ardean Johnson. Also, present were: Chief Ted Plank, Asst. Chief Andy Lucas, Captain Jessica Bologna, and Jen Rivas.

**Additions/Deletions:** None

**Approval of Minutes** – The minutes of the June 10, 2020, were approved. Motion Passed.

**Chief's Report** – Chief Plank met with interim Chief Steve Pischke of Lyons Fire District last week. Chief Plank gave an update vehicle repairs: one towed, 5141 lost air pressure and stopped while at the Lyons structure fire. Repairs are due to age of the vehicle. Bruce and Marilyn McQueen moved out of the valley last week. He recommended a plaque like the two previous board members. Covid concerns are the same; precautions remain in place. The Fire Station is still closed to the public. He also mentioned that the new owners of the McQueen's home, Randy and Diane Lamprecht had dropped off a check. Chief Plank thanked Asst Chief Lucas and Retired Chief Dick Wilcox for helping repair vehicles. Captain Bologna stated there were three calls in June: smoke, Johnnie Park, and medical.

**President Report** – Jon

**Vice-President Report** – Dan stated the Pinewood Springs Community Foundation has \$1,100 in treasurer. Shannon

**Director Secretary Report** – Ardean stated she had mailed a thank you letter for a very generous donation from the newest folks in Pinewood Springs who purchased the McQueen's home.

Ardean informed the Board that she had been advised from EP Duck Central that one of their volunteers will begin entering the paper adoptions shortly after July 10<sup>th</sup>. There are not too many, so it should not take her long to enter the information. Checks will be deposited as she completes the batches. Checks are valid for six months from the date written. They hope to have all checks deposited before August 10<sup>th</sup>. We have five individuals who she had submitted checks on their behalf. She had submitted \$500 worth of adoptions, which would result in \$475 coming back to PSFPD. She is not aware of any others that might have been mailed or sent via the internet.

Ardean asked about home rentals, B&B, Airbnb's in the valley. Chief Plank stated that Larimer County requires the homeowner to submit their rental package to the county. None have been registered for the Pinewood Springs Valley so far. There is a grace period and then Larimer County will take action. The Fire District will be advised. Larimer County currently is aware of approximately of 450 Airbnb's in rural Larimer County.

**Director Treasurer Report** – Krista's shared the Treasurer's Report. The Exemption from State Audit is still unresolved. Pam Ping has been working hard to get a response from the State. No official audit is required, but the exemptions from 2016 must be submitted. Bookkeeper = Melissa Wood, accountant.

Bank Balances as of 06/30/2020:

**Operations**

First Bank (8766)	\$ 79,483.06
Colorado Trust – Tabor Reserve (8002)	3,318.98
Colorado Trust – Gen Reserve (8003)	82,839.33
<b>TOTAL CURRENT ASSETS</b>	<b>\$165,641.37</b>

**Continued Business:**

**Hot Topics PSFPD Community Newsletter** – Jen Rivas shared her updates on Hot Topics PSFPD Community Newsletter. On June 16<sup>th</sup> Captain Plank posted it to Facebook and Gabi Benson sent it as an attachment. Jen has received mostly positive responses so far.

**New Business:**

Michael Graham asked about mitigation. There is information available thru PSFPD Website. Jen volunteered to create something regarding defensible space.

**Adjournment** – Ardean moved that the meeting be adjourned at 7:54 P.M. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary  
Approved : 8/12/2020