

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Minutes of the September 9, 2020, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on September 9, 2020. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado. President Jon Andrews called the meeting to order at 7:01 P.M.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Jon Andrews (via Zoom), Michael Graham (via Zoom), Dan Kowalski (via Zoom) and Ardean Johnson. Also, present were: Chief Ted Plank, Asst. Chief Andy Lucas, and Jen Rivas. Krista Diaz's absence was excused.

**Additions/Deletions:** None

**Approval of Minutes** – The minutes of the August 12, 2020, were approved. Motion Passed.

**Public Comments/Input** - None

**Chief's Report** – Chief Plank stated the Grant Team has been put together. Chief Plank, Michael Graham, Assistant Chief Lucas, and Shannon Heights will be the core group. Notification has been received regarding a second assistance to fire fighters which will be available. He is working with Larimer County 2020 Hazard Mitigation Plan and updating the Pinewood Springs section. Apparatus Update: technology update internally, tablets in each apparatus with details maps/trails, etc. He is looking at long term PWS community fire improvements, and resources to improve community resilience to wildfire. Such as: fire resistance siding, roofs, mitigation etc. thru grant funding monies. He had received a letter from Boulder County Planning Committee. They are updating vacation rental requirements similar to Larimer County which have been incorporated by Larimer to better protect communities. Command has met several times to review the 2021 Budget. It could be like 2020 initially. Once revenue funds are known, updates and finalization can happen. Captain Bologna stated there were 12 incidents in August. We're on target to match 2019's totals.

**President Report** – Jon stated he would like to meet with Chief Plank regarding the parking west of the station.

**Vice-President Report** – Dan - nothing to report.

**Director Secretary Report** –

Ardean informed the Board that she had been advised from EP Duck Central that as of 9/7, our current adoptions remain the same at \$760 which translates into \$722 coming back to PSFPD.

Appreciation Dinner – Ardean stated she had contacted The View Restaurant at The Craggs in Estes Park. The restaurant is closed until 2021. Discussion followed with the conclusion being due to the Covid19 situation, the event would be postponed until spring/summer.

**Director Treasurer Report** – Krista. Chief Plank stated the audit in good shape.

Bank Balances as of 08/31/2020:

**Operations**

First Bank (8766)	\$108,010.39
Colorado Trust – Tabor Reserve (8002)	3,320.87
Colorado Trust – Gen Reserve (8003)	82,887.48
<b>TOTAL CURRENT ASSETS</b>	<b>\$194,218.74</b>

**Continued Business:**

**Hot Topics PSFPD Community Newsletter** – Jen Rivas stated she'd been working on mapping/goal setting of the primary Website. She will be meeting with Chief Plank and Assistant Chief Lucas within the next couple of weeks. The Newsletter was last published in late June. Winter topic were discussed: general winter safety, Chief Plank stated wintertime prepping of vehicles is important, winter heating safety, fireplaces, chimney cleaned, and ash disposal. Basic vehicle winter safety guidelines. Mid/late October is the target for the next publication.

**New Business:**

**Meeting Location/Zoom** - Jon stated the Zooming is going well with the new equipment.

**Adjournment** – Dan moved that the meeting be adjourned at 7:40 P.M. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary

Approved : October 14, 2020