

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Minutes of the August 12, 2020, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on August 12, 2020. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado. President Jon Andrews called the meeting to order at 7:01 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Jon Andrews (via Zoom), Krista Diaz, Michael Graham (via Zoom), Dan Kowalski (via Zoom) and Ardean Johnson. Also, present were: Chief Ted Plank, Asst. Chief Andy Lucas, and Jen Rivas. Public: Andrew Hart

Additions/Deletions: None

Approval of Minutes – The minutes of the July 8, 2020 were approved. Motion Passed.

Chief's Report – Chief Plank stated that the month of July was busy with 9 calls. August is already busy too. There has been good response to calls from the volunteer fire fighters. July was an expensive month with repairs that are almost completed. Approximately \$2,000 has been spent due to the age of the vehicles. Several fire fighters are starting fire fighter academy this week. The First Responder Taskforce will be meeting with Big Thompson Water Coalition to discuss fire fighter mitigation. Larimer County Hazard is continuing, and he hopes to have an update in Sept/ Oct. Asst. Chief Lucas stated that 5154 UTV headsets are being installed. Covid protocols will continue, the station will be closed to public indefinitely. President Andrews asked if Chief Plank had been able to meet with Michael Graham. They have been talking. Shannon Heights will assist in future grants. Chief Plank has identified individuals to work on the grant team. Michael will represent the Board on the team.

President Report – Jon stated he would like to meet with Ted regarding parking west of the station. They will schedule a meeting.

Vice-President Report – Dan had no updates.

Director Secretary Report –

Ardean informed the Board that she had been advised from EP Duck Central that as of 8/11, our current adoptions have reached \$760 which translates into \$722 coming back to PSFPD. Currently there has been a total of 1,363 adoptions completed. The typical total is around 6,000. She reminded the Board that this year the race will be a virtual race to be held live online on Saturday, Sept. 19th. Ardean also shared that she had submitted a fire mitigation request thru the PSFPD website. The area to be inspected is the PSPOA Park/Tub area on Pima Road. Patty Peritz, PSPOA Treasurer, neighbor, has been working down there for about a month; Ardean has been helping for about three weeks, cutting down trees, trimming trees, removing pinecones, slash, trees, and weed eating areas in order to meet PSFPD fire mitigation requirements. Retired Chief Dick Wilcox was also instrumental in these efforts as were some other residents. A fully loaded 16' trailer along with 44 paper yard trash bags was taken to the disposal by Allenspark last week. Another load is ready for this Saturday. She encouraged the Board to visit the area which is for Pinewood Springs and Estes Park Estates residents only

Director Treasurer Report – Krista shared the Treasurer's Report. The Exemption from Colorado State Audit DocuSign forms for audit exemption have been sent out to all board members and to Pam Ping (Tax Preparer) for electronic signatures.

Bank Balances as of 07/31/2020:

Operations

First Bank (8766)	\$110,952.54
Colorado Trust – Tabor Reserve (8002)	3,320.05
Colorado Trust – Gen Reserve (8003)	82,866.72
TOTAL CURRENT ASSETS	\$197,139.31

Continued Business:

Hot Topics PSFPD Community Newsletter – Jen Rivas stated she is gathering information for future publication. She is auditing the current website and will be working with Asst. Chief Lucas and potentially others. The 2021 Budget Preliminary will be in October.

New Business:

Meeting Location/Zoom - Dan recommended that we all meet entirely on Zoom. Jon stated it was hard to hear. The cost for a Zoom account is \$15/month. Investigation to see if there is a non-profit discount available, needs to take place. Krista lead a discussion on obtaining better quality equipment, web camera, and speakers. Chief Plank stated that for a reasonable amount of money some equipment could be purchased. He and Asst. Chief Lucas will investigate further. Dan stated the Foundation has offered to pay for the Zoom account. Chief Plank stated he is anticipating another 6 months before the Station is open.

Chief Plank also mentioned adding an agenda item "Public Comment/Input".

Adjournment – Ardean moved that the meeting be adjourned at 7:36 P.M. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary
Approved 9/9/2020