

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Minutes of the June 10, 2020, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on June 10, 2020. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado. President Jon Andrews called the meeting to order at 7:01 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Jon Andrews, Krista Diaz (via Zoom), Michael Graham, Dan Kowalski and Ardean Johnson. Also, present were: Chief Ted Plank, Asst. Chief Andy Lucas, Captain Jessica Bologna, and Jen Rivas.

Additions/Deletions: None

Approval of Minutes – The minutes of the May 13, 2020, were approved. Motion Passed.

Chief's Report – Chief Plank gave an update on the Covid19 virus situation. The Fire Station is still closed to public. There is a limit of 10 people in a gathering. They are still using the same Covid protocol to protect fire fighters. Four fire fighters are going to academy this fall. Statewide ID badges for our fire fighter should be completed soon. Lyons Fire Chief Hoffman resigned on Monday. Captain Bologna stated there were 7 calls in May. They had assisted Lyons Fire with a semi-truck in the river. There is plenty of Covid related PPE on-hand. Calls are analyzed for Covid prior to dispatching. Training is being integrated back. EMBT state fire fighter to be state & federal approved once testing is complete. Eleven fire fighters have completed wildlife testing. Shannon Heintz is the newest fire fighter. Assistant Chief Lucas requested P&L statements which Krista will try to provide as soon as possible. She is working with the new bookkeeper on the process.

President Report – Jon mentioned that the pancake breakfast potentially scheduled for the fall should be rescheduled to the spring due to the Covid restrictions.

Vice-President Report – Dan stated the Pinewood Springs Community Foundation has \$1,100 in treasury. Shannon Heintz is willing to be the director of foundation. She will try to recruit members and increase funds. Covid impact related funds/grants have been communicated from SDA. No interest currently.

Director Secretary Report – Ardean informed the Board that she hadn't received an update on the 2020 EP Duck Race.

Director Treasurer Report – Krista's shared the Treasurer's Report. She's accepted a new position which will cause her to travel 75% of her time. The Exemption from State Audit is still unresolved. Pam Ping is working with the State.

Bank Balances as of 05/31/2020:

Operations

First Bank (8766)	\$ 76,170.41
Colorado Trust – Tabor Reserve (8002)	3,317.62
Colorado Trust – Gen Reserve (8003)	87,784.05
TOTAL CURRENT ASSETS	\$167,272.10

Continued Business:

Hot Topics PSFPD Community Newsletter – Jen Rivas shared her working Hot Topics PSFPD Community Newsletter. Last year it was emailed by Gabi Benson, while Chief Plank sent it via FaceBook. That same process will be used this year.

New Business:

Adjournment – Ardean moved that the meeting be adjourned at 7:40 P.M. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary

Approved : July 8, 2020