

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Minutes of the November 11, 2015, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on November 11, 2015. The meeting was held at the Pinewood Springs Fire Station in Larimer County, Colorado. President Matt Schnizer called the meeting to order at 7:01 PM.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Bruce McQueen, John Bologna, Jon Andrews, Matt Schnizer and Ardean Johnson. Also present were: Chief Dick Wilcox, Asst. Chief Andy Lucas, Captain Ted Plank and Russ Hardy.

**Agenda additions and deletions** – None

**Approval of Minutes** – The minutes of the October 14, 2015, meeting were approved via a motion from Matt. **Motion Passed.**

**Chief's Report** – Dick share the incident reports for October. There are 19 fire fighter members with two on reserve for a total of 21. Four members attended propane training in Estes. One is in EMT training. There have been 9 burn permit requests. Some of the fire fighters have had fire mitigation training. 5141 has had its maintenance completed with additional repairs needed.

**Director President Report** – Matt stated he will be resigning at the end of 2015. Bruce moved that we accept Matt's resignation by December 31, 2015, with regrets. **Motion Passed.** The DOLA web site for PSFPD needs updating which Ardean will handle.

**Director Secretary Report** – Ardean reported that two thank you letters had been mailed. She stated that the View Restaurant at The Craggs Historical Lodge had increased the menu by adding an additional appetizer at the cost of \$2 per person and that Saturday, December 12<sup>th</sup> is confirmed for the Christmas Gathering Appreciation Dinner. She had emailed the Fire Fighter distribution list a notification to hold that date. A formal invitation will be sent shortly.

**Director Treasurer Report** – Bruce reviewed the financial reports he'd provided. Discussion followed on the 2016 projected budget. Bruce issued a check to PSPOA because of their requested for the Crescent Lake grant funds for the dry hydrant installation. Bruce made a motion that the Special Board Meeting on 11/28 for the Budget meeting and DOLA grant finalization be held at 11:30 A.M. **Motion Passed.** The 2016 Budget finalization is behind schedule due to the mill levy finalization and projected 2016 expenses. Discussion followed on projected 2016 budget items.

**Treasurer's Report:**

**Bank Balances as of 10/31/2015 from Bank Statement:**

<b><u>Operations</u></b>		<b><u>Fire Station/Community Center</u></b>	
First Bank	\$49,576.14	First Bank	\$123,340.79
Colorado Trust - Operations	5,368.78	Colorado Trust	104,784.28
Colorado Trust – Tabor RSV	2,011.77	Cash in PayPal	
		Due from Operations Acct.	
<b>TOTALS:</b>	<b>\$56,956.69</b>		<b>\$228,125.07</b>

**Director Liaison to Fire Station Project report** – John stated the Mill Levy passed with “202” yes and 197 “No”, a delta of 5 votes. Lease/purchase vs. loan is what will transpire and John is working with a financial firm. Russ Hardy shared the update on the Project status. He presented the current version of the DOLA Grant. The septic design has been completed by a qualified local resident. There is asbestos in the current fire station building. The site plan review is almost complete. The DOLA grant request will be submitted on December 1, 2015. A Project Manager(s) (co-managers) needs to be designated. Bruce made a motion that Ted Plank and Russ Hardy be the Construction Co-Manager Team for the Project. **Motion Passed.** John presented Resolution No. 2015-02, A Resolution of the Board of Directors of the Pinewood Springs Fire Protection District Supporting Submission of the Energy Impact Grant and moved that we accept it. **Motion Passed.**

**Director 5 Report** – No Information.

**Continuing Business:**

**New Business:**

**Adjournment**

Matt moved that the meeting be adjourned at 9:16 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary  
Approved, 12/12/2015

11-11-2015