

PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
Minutes of the April 8, 2015, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on April 8, 2015. The meeting was held at the Pinewood Springs Fire Station in Larimer County, Colorado. President Bruce McQueen called the meeting to order at 7:06 PM.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Bruce McQueen, John Bologna, Jon Andrews, Matt Schnizer and Ardean Johnson. Also present was: Asst. Chief Andy Lucas.

Agenda additions and deletions - New Business, Pension Board Meetings in 2015

Approval of Minutes – March 11, 2015, Minutes were approved.

Treasurer's Report:

Bank Balances as of 04/01/2015 from Bank Statement:

<u>Operations</u>		<u>Fire Station/Community Center</u>	
Valley Bank	\$25,616.58	US Bank	\$ 0.00
US Bank	0.00	First Bank	66,744.74
Colorado Trust - Operations	5,363.47	Colorado Trust	\$104,679.90
Colorado Trust – Tabor RSV	2,009.73	Cash in PayPal	1,445.30
First Bank	14,781.38	Cash on hand	0.00
TOTALS:	\$47,771.16		\$172,869.94

Bruce reviewed the balance sheets and income statements

Chief's Report: Andy shared information regarding calls in March. There are 20 fire fighters. One fire fighter has completed the State Fire Academy. Andy will submit a claim to the insurance company for the two lost radios. Andy requested a not to exceed \$2,500 for the two lost radios. Jon moved that we allow Andy to purchase these radios and then submit a reimbursement to the insurance company. **Motion passed.**

Two new sets of bunker gear will be purchased. Boulder County is switching to 800 MHZ mobile equipment. Andy has submitted the request for this new equipment so that we'd be compatible. Pack testing will take place in Estes beginning this weekend. Andy is working on getting the dry hydrant re-established along the river by the old Crescent Lake.

Director President Report – Bruce discussed with Matt and Jon the responsibilities of President and Treasurer positions. Bruce moved that Matt assume the President's position in the May meeting. Bruce will serve as Treasurer for the remainder of 2015. **Motion passed.**

Director Secretary Report– Correspondence/Records – Ardean reported that she moved all the funds from Valley Bank to First Bank. There is \$1 on account until the safety deposit box can be opened and the items removed. Ardean anticipates doing this on April 14th. No thank you letters were sent.

Director Treasurer Report – Bruce reviewed the financial statements.

Director Liaison to Fire Station Project report – At the Town Hall meeting there were 24 folks attending. The information shared was informative. Don Sandoval from DOLA, shared the DOLA grant process and answered questions. John moved that we allow the DCC to spend not to exceed \$2,360 for the Idiam Architecture for the initial project design. **Motion passed.** The Second Annual Spring Run-off will be May 30. The Committee is targeting a profit of \$5,000. John moved that we authorize \$1,750 to the Brigade to hire Hallucination Sports for marketing this year's Spring Run-off. **Motion passed.** The Cook Book Project is moving forward.

Director 5 Report – Jon shared we pay \$6,500 per year for insurance with a 3 year guarantee and the insurance coverage is good thru 2016. Jon made a motion that we include Terrorism coverage. **Motion passed.**

Website – Matt updated the Board on the website. He continues to work on improvements.

Continuing Business

Board or Organization, 2015

<u>List of Positions</u>	<u>Responsibilities</u>
President - Matt	_____
Vice-President - John	_____
Secretary - Ardean	_____
Treasurer - Bruce	_____
Director 5 - Jon	_____

List of Responsibilities

1. By-Laws responsibilities for President, Vice-President, Treasurer, and Secretary.
2. Fire Station Project – John Bologna
3. Website - Matt Schnizer
4. Policy/By-Laws - Matt Schnizer
5. Minutes/Records/Correspondence/E-Portal/SDA connection - Ardean
6. Insurance/Worker's Comp (Pinnacol) – Jon Andrews
7. FPPA - Fire and Police Pension Association – Jon Andrews
8. District Expansion - John Bologna
9. Legal/Attorney – John Bologna

New Business:

Pension Board Meeting– Will be May and October, 2015. The FPPA representatives are Randy Caner and Brian Rappel.

Adjournment

Ardean moved that the meeting be adjourned at 8:42 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary

Approved, _____

04-08-2015