

PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
Minutes of the March 11, 2015, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on March 11, 2015. The meeting was held at the Pinewood Springs Fire Station in Larimer County, Colorado. President Bruce McQueen called the meeting to order at 7:10 PM.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Bruce McQueen, John Bologna, Jon Andrews and Ardean Johnson. Also present were: Asst. Chief Andy Lucas, Kelly Child and Russ Hardy. Matt Schnizer's absence was excused. **Motion Passed.**

Agenda additions and deletions -

Approval of Minutes – February 11, 2015 Minutes were approved.

Treasurer's Report:

Bank Balances as of 03/01/2015 from Bank Statement:

<u>Operations</u>		<u>Fire Station/Community Center</u>	
Valley Bank	\$12,289.87	US Bank	\$ 0.00
US Bank	4,170.13	First Bank	63,131.37
Colorado Trust	5,362.85	Colorado Trust	\$104,667.85
Colorado Trust – Tabor RSV	2,009.46	Cash in PayPal	1,145.50
First Bank	11,943.36	Cash on hand	2,709.21
TOTALS:	\$35,775.67		\$171,653.93

Bruce reviewed the balance sheets and income statements

Chief's Report: Andy shared information regarding calls in February. There are 20 fire fighters. Andy will submit a claim to the insurance company for the two lost radios. Two new sets of bunker gear will be purchased. Boulder County is switching to 800 MHZ mobile equipment. They are applying for a Grant. Andy would like to start purchasing (through the grant) this new equipment so that we'd be compatible. The vehicle needs to be outfitted during the next three years. These radios average \$5,400 each. Jon moved that we approve Andy's ability to submit a grant for this purchase where we'd not exceed \$2400 (matching).

Director President Report – Bruce lead discussion on the duties that need to be handled by the Board. See "Continuing Business" below. With the building project expansion, the board discussed adding another board member – a treasurer in 2016.

Director Secretary Report – Ardean reported that 18 end-of-2014 thank you letters were mailed. One additional was sent via email.

Director Treasurer Report – Bruce reported that he's working on the credit cards from First Bank - Longmont. Monies in Valley Bank (Dacono) need to be transferred to First Bank and Valley Bank closed with the safety deposit box emptied. Financial reports were reviewed.

Director Liaison to Fire Station Project report – John provided a status report which was discussed. The DOLA grant of \$50K (50/50 matching) has been signed. John made a motion that a contract agreement with Idiam Architecture be initiated. **Motion passed.** John informed the Board that 24 letters had been sent to residents along Hwy 36 to solicit their intent and petition to join PSFPD. Twelve letters were returned undeliverable. No other responses have been received. The Valentines "Hearts on Fire" project raised \$706. The Spring Runoff 5K race is scheduled for May 30th. A total of 13 books were sold in February (\$408.01). There are still 285 books available. There will be a town hall meeting on April 1 to update the community on the Fire Station/Community Center Project. Don Sandoval of DOLA will meet with the Board prior and also give an update to the community at the town hall meeting.

Director Liaison to Report

Director Website – John presented an overview of the web project content. Andy has acquired the domain name "Pinewood Springs Fire.org"

Continuing Business

Organizing the Board - List of Director Responsibilities

President – Matt Schnizer? (Bruce to discuss further with Matt)

Vice President – John Bologna

Secretary – Ardean Johnson

Treasurer – Bruce McQueen

Web Site – Matt Schnizer

Policy/By-Laws – Matt Schnizer

Minutes/Records/Correspondence/E-Portal/SDA connection – Ardean Johnson

Insurance/Worker's Comp (Pinnacle) – Jon Andrews

FPPA - Fire and Police Pension Association – Matt Schnizer

District Expansion -

Legal/Attorney -

Fire Station Project – John Bologna

New Business

Ardean moved that the meeting be adjourned at 8:39 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary

Approved, April 11, 2015

03-11-2015