

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**

**Minutes of the October 14, 2015, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on October 14, 2015. The meeting was held at the Pinewood Springs Fire Station in Larimer County, Colorado. President Matt Schnizer called the meeting to order at 7:00 PM.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Bruce McQueen, John Bologna, Jon Andrews, Matt Schnizer and Ardean Johnson. Also present were: Chief Dick Wilcox, Asst. Chief Andy Lucas and Russ Hardy.

**Agenda additions and deletions** – None

**Approval of Minutes** – The minutes of the September 9, 2015, meeting were approved with changes. **Motion Passed.**

**Chief's Report** – Dick share the incident reports for September. He informed the Board that Lt. Josh Thompson is moving from the Pinewood Springs Valley. Burn permit season is open. Andy said funds are needed for two engines' major maintenance/repairs. Bruce made a motion that monies be allocated for "not to exceed" \$2K for maintenance/repairs on 5141.

**Director President Report** – No report.

**Director Secretary Report** – Ardean reported that one thank you letters had been mailed. The Lyons Christmas Parade is scheduled for Saturday, December 5<sup>th</sup>. The Town of Estes Park has their Christmas event on Friday, December 4<sup>th</sup>. She met with the View Restaurant at The Craggs Historical Lodge regarding the Christmas Gathering Appreciation Dinner for Saturday, December 12<sup>th</sup>. She went over the previous year's menu which they can match by reducing the appetizers. They are to get back with her to provide an updated cost. Discussion followed. It was agreed upon December 12<sup>th</sup> and The View Restaurant. Ardean will send an email to inform the fire fighters to hold the date.

**Director Treasurer Report** – Bruce reviewed the financial reports he'd provided. Discussion followed on the 2016 projected budget. Ardean made a motion to approved Bruce as the Budget Officer. **Motion Passed.**

**Treasurer's Report:**

**Bank Balances as of 09/31/2015 from Bank Statement:**

<b><u>Operations</u></b>		<b><u>Fire Station/Community Center</u></b>	
First Bank	\$49,028.86	First Bank	\$113,533.68
Colorado Trust - Operations	5,367.83	Colorado Trust	104,765.44
Colorado Trust – Tabor RSV	2,011.45	Cash in PayPal	23.97
		Due from Operations Acct.	19.60
<b>TOTALS:</b>	<b>\$56,408.14</b>		<b>\$218,342.69</b>

**Director Liaison to Fire Station Project report** – Russ Hardy presented a Project Status Report which was discussed. John informed the Board that the election ballots have been mailed. The election is scheduled for Nov. 3<sup>rd</sup> and we should know the results by Nov. 4<sup>th</sup>. John and members of the Water District walked the property lines discussing the "lot line adjustments" and agreed upon changes to be made. He shared new diagrams on the potential building and lot line changes. John made a motion that up to \$12K be allocated for the EFC potential expenses. **Motion Passed.** It was agreed that a special meeting will be held on Saturday, Nov. 28<sup>th</sup> at 10 AM at the Fire Station.

**Director 5 Report** – Jon met with Ron Tibbetts who informed him that the insurance will go up about 4% next year.

**Continuing Business:**

**New Business:**

**Adjournment**

Ardean moved that the meeting be adjourned at 8:34 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary  
Approved, November 11, 2015