

Pinewood Springs Fire Protection District
BOARD OF DIRECTORS
Minutes of the September 14, 2022, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on September 14, 2022. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. Vice-President Michael Graham called the meeting to order at 7:03 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum, Michael Graham, Jen Rivas and Patty Peritz (via Zoom). Also, present were: Chief Ted Plank.

Board approved excused absences for Ardean and Jon. Motion approved.

Additions and deletions – None

Minutes – The minutes of the August 10 meeting were approved with changes noted, (90K Delta) deleted. Motion approved.

Public Comments - None

Chief Report – Chief Plank

Chief Plank reported 5 calls in August, two of those were mutual aid with Allens Park and Hygiene. Firefighter interview process has been completed. Added two firefighters. All apparatus in service with some maintenance items to do. Assistance to firefighters grants for SCBA has been awarded to PSFPD with a 10% match plus overage. The dollar amounts have not been finalized, though we do have a range. Chief Plank requested a not to exceed matching dollar amount of \$40K towards the SCBA AFG grant. These funds will come out of the PSFPD reserves.

Jen motions to approve the not to exceed amount of \$40K. Michael seconds the motion, all in favor, no opposed. **Motion Passed.**

The second part of the grant is the radios the department is to receive in excess of what we asked for. A matching grant of 10% is estimated at \$10K-\$14K. Estes Park Health has approved the donation of the all-wheel drive Ford 450 Chassis with ambulance body. Chief Plank will be working with Estes Park Health in receiving the donated ambulance. PSFPD insurance policy has blanket coverage. We need to verify how the new equipment being added is covered. We did receive \$3,100 worth of training equipment mannequins with the UWLC grant. The CWPP process is continuing. Estes Park Estates road board is now on board with the CWPP update committee. A draft version will be available at the next meeting, then ready for public review and input. It is time to start the 2023 budget process. A draft budget is to be brought to the October meeting and finalized by Dec 15th.

President's Report – Patty reporting for Jon: Property owners at 10751 Highway 36 are requesting ISO rating letter for their insurance company. ISO rating website resources are available and will be provided to the property owner via USPS.

Vice-President Report – Michael attended the Annual FPPA employer summit online and shared relevant information of the forum. Michael also attended the DOLA VFP webinar where reviews of State applications, deadlines and timeline were covered.

Director Secretary Report – Patty reporting for Ardean:

Request to join PSFPD (Inclusion) – No update. The Appreciation Dinner date agreed upon is Nov. 12th. Command has shared and reviewed the View Restaurant Menu. The next step is to decide on the items to choose. The board agreed with providing See's Candy for the ladies. The Fire fighter distribution list for the email "save the date" has been requested.

Director Treasurer Report – Treasurer Patty Peritz provided the Treasurer's Report including detailed financial summary reports and account balances to date August 31, 2022, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 08/31/2022:

First Bank	\$ 167,886.06
Colorado Trust – Tabor Reserve (8002)	3,343.24
Colorado Trust – Gen Reserve (8003)	108,597.93
TOTAL CURRENT ASSETS	\$ 279,827.23

COLO Trust-To be reimbursed from General Reserves and not be included in the budget. UWLC grant was appropriated for bunker & wildland gear last year, 2021, for \$11,000. Jen made a motion to move \$11,000.00 from general reserves to the operating budget. Patty seconds the motion, all in favor, no opposed. **Motion Passed.**

At Large – Jen

Website – Working on several options with the website upgrade and how that will impact the budget.

Hot Topics – The next issue of Hot Topics will have winter topics, CWPP and communication with the community, highlights grants and safety. CPR training classes are scheduled for September and October.

Continued Business: None

New Business: None

Adjournment – Michael made a motion that the meeting be adjourned at 8:09 P.M. **Motion Passed.**

Respectfully submitted,

Patty Peritz for
Ardean Johnson, Secretary
Approved