

**Pinewood Springs Fire Protection District**  
**BOARD OF DIRECTORS**  
**Minutes of the April 10, 2024, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly board meeting on April 10, 2024. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Michael Graham called the meeting to order at 7:01 P.M.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Michael Graham, Ardean Johnson, Mark Davis, Patty Peritz and Kevin Noble. Also, present were: Chief Ted Plank, OAC Bykerk and joining via zoom was AC Lucas.

Roles/Responsibilities of Board:

President: Michael Graham

Vice President: Ardean Johnson

Secretary: Mark Davis

Treasurer: Patty Peritz

At-Large: Kevin Noble

Recording Secretary (not a Board member) -

**Additions and deletions** – none

**Minutes** – The minutes of the March 13, 2024, meeting were approved.

Motion: Ardean Johnson, Second: Patty Peritz, Vote: Unanimous

Motion Passed

**Public Comments** – none

**Chief's Report** –

- OAC John Bykerk
  - Three calls in March, one MVA and 2 medical assists
  - Twelve total calls for the year through March
  - Engine 5131 will be back in service by the end of the week
  - 14 members attended the wildland refresher training
  - Currently 20 active burn permits
- Chief Ted Plank
  - Cause of the Moose Fire was a downed power line
  - Emergency communication
    - Century Link infrastructure is in decline leading to failures, contact your provider
    - X-bar 7 will have access to the fire house and the generators during an emergency and will provide a public hot spot when needed
  - The hoses on engine 5101 are worn and need to be replaced
    - The board authorized Chief Plank to replace the hoses on engine 5101
    - Motion: Kevin Noble, Second: Ardean Johnson, Vote: Unanimous
    - Motion Passed
  - Grant update on active and pending grants
  - The PSFPD will sponsor Wildfire Preparedness Day on Saturday, Mar 4, 2024

**President's Report** – None

**Vice-President Report** – Duck sales in progress, the fire district gets \$23 from every duck adopted with PSFPD as the beneficiary. Current duck sales total is \$1,472

**Director Secretary Report** – None

**Director Treasurer Report** – Treasurer Patty Peritz provided the Treasurer’s Report including detailed financial summary reports and account balances to date March 31, 2024, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 03/31/2024:

First Bank	\$ 138,441.27
Colorado Trust – Tabor Reserve (8002)	3,604.50
Colorado Trust – Gen Reserve (8003)	78,111.74
<b>TOTAL CURRENT ASSETS</b>	<b>\$ 220,157.51</b>

Patty reported that the audit exemption has been submitted to the state.

**At Large** – None

**Unfinished Business:** - None

**New Business:** - None

**Adjournment** – 8:07 pm

Motion: Ardean Johnson, Second: Patty Peritz, Vote: Unanimous  
Motion Passed

Respectfully submitted,

*Mark A. Davis*

Mark A. Davis, Secretary  
Approved: 5/08/2024