

PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
Minutes of the August 2, 2017, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on August 2, 2017. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado. President John Bologna called the meeting to order at 7:04 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: John Bologna, Bruce McQueen, Russ Hardy, Jon Andrews and Ardean Johnson. Also present were: Chief Dick Wilcox, Asst. Chief Andy Lucas, Shayle Nelson, and Judy Bigger.

Addition/Deletions to the Agenda – None

Approval of Minutes - Minutes of the July 12, 2017, were accepted without corrections.

Chief's Report – Chief Dick Wilcox reported that there are 18 active firefighters (17 active, 1 medical). In July, there were 6 calls: a Safeway semi and trailer overturned on Hwy 36 and a lost individual. A portable generator has been donated. Big Elk volunteer fire fighters have attended several of our training sessions. No update on the repairs for the donated truck.

President Report – John Bologna

DOLA Construction Grant Extension Update - John has signed and submitted the request.

Regarding the clip levels of donations and the opportunity to recognize:

| <u>Amounts</u> | <u>Donors</u> |
|------------------|---------------|
| \$500 - 1,000 | 24 |
| \$1,000 - 2,500 | 22 |
| \$2,500 - 5,000 | 5 |
| \$5,000 - 10,000 | 2 |
| \$10,000 | 3 |

Letters will be sent to these donors letting them know they qualify to have their names placed on the etched glass recognition board. And, to ask if they want this recognition.

Vice-President Report – Jon Andrews

Insurance Update – Risk management information has been sent to Boulder by Ron Tribbett of Pinnacol. Cancer coverage was discussed. Jon will take questions to Ron Tribbett.

Director Secretary Report – Ardean Johnson stated that for the last two months she had posted meeting notice at the bulletin board by the mailbox and at the one on Estes Park Estates Road. Once the bulletin board is back up on the remodeled fire station, she'll post there which meets the requirements of three posting.

Director Treasurer Report – Bruce McQueen

Bruce shared the Policy on Mileage Expenses. PSFPD will reimburse firefighters and board members mileage incurred on their personal vehicle on fire district business at the current IRS rate (2017 = \$.535/mile). Firefighters are to keep a log of travel on the district form and submit quarterly to the Fire Chiefs for approval and reimbursement. Board members are to submit mileage expenses to the Board.

2018 Budgeting begins September – The FPPA Actuary study has been received. The next Pension Board meeting will be September 13.

A public review of the 2018 Budget is required in October.

Bank Balances as of 7/31/2017 from Bank Statement

| <u>Operations</u> | | <u>Fire Station/Community Center</u> | |
|-----------------------------|---------------------|--------------------------------------|---------------------|
| First Bank | \$105,156.17 | First Bank | \$ 95,306.27 |
| Colorado Trust - Operations | 5,437.81 | Colorado Trust | 106,132.12 |
| Colorado Trust – Tabor RSV | 2,037.58 | Cash in PayPal | 314.37 |
| Cash at Banks | 0.00 | Due from Operations Acct. | |
| TOTALS: | \$112,631.56 | | \$201,752.76 |

Director Liaison to Fire Station Project report – Russ Hardy

Phase 1 final occupancy – Occupancy Permit has not been received from Vince.

Drainage Ditch – Once Larimer County inspects, appropriate action will be taken.

Phase 2 Demolition, Permit, Changes – Demolition isn't quite finished. The remaining walls will be removed. Water drainage under the building is a concern and will need additional concrete. Building permit is delayed.

Financial Status –

Hydrant - \$3,066 bill has been received from the Pinewood Water Board. Discussion followed.

Generator - \$5,500 to finish the installation

New Business:

Emergency Information Hub – Shayle Nelson, Program Manager for Larimer Connects Community Hubs, Judy Bigger

Shayle presented information on Larimer Connects Community Hubs which are: connecting/communication points, education & training centers, pre-evacuation meeting/points, resource-access points to provide community members access to resources, provide location for community members and organizations to better connect and collaborate with one another during emergency situations.

Judy Bigger has volunteered to be the Pinewood Springs liaison.

Adjournment

Ardean moved that the meeting be adjourned at 10:17 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary

Approved, 9-13-2017

08-02-2017