

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS**  
**Minutes of the September 13, 2017, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on September 13, 2017. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado. President John Bologna called the meeting to order at 7:03 P.M.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: John Bologna, Bruce McQueen, Russ Hardy, Jon Andrews and Ardean Johnson. Also present were: Chief Dick Wilcox, Asst. Chief Andy Lucas, Captain Ted Plank, and Kevin Noble.

**Addition/Deletions to the Agenda – None**

**Approval of Minutes** - Minutes of the August 2, 2017, were accepted without corrections.

At 7:05 PM John Bologna suspended the meeting so that the Pension Board meeting could begin.

The monthly PSFPD Board meeting reconvened at 7:39 PM.

**Chief's Report** – Chief Dick Wilcox reported that there are 18 active firefighters (17 active, 1 medical). In August, there were 3 calls. Andy stated that he's accepted a job which will require him to be gone from the valley more during the week. He'll continue his position for now.

**President Report** – John Bologna stated the wall of fame is still in progress. The letter is being created. John is going to present at the water board on 9/27 to contest the invoice for \$3,066, of which we're not agreeing to pay \$2,455.

**Vice-President Report** – Jon Andrews had nothing to report.

**Director Secretary Report** – Ardean Johnson stated that the Lyons Parade of Lights will be Saturday, Dec. 2. She's has contacted The View Restaurant to confirm Friday, December 1 or 8, and Saturday, December 9<sup>th</sup> will be available for our Annual Appreciation Dinner. It was decided that Saturday December 9<sup>th</sup> would be the best night for this event. The meals will be the same cost as last year, \$36 plus tip per person. She'll send out an email to "save the date". In addition to the fire fighter's distribution group, Bob and Laurel Shaw, and Gary Clements will be invited.

**Director Treasurer Report** – Bruce McQueen

2018 Budget Process – Russ moved that Bruce be appointed as the Budget Officer. **Motion Passed.** Bruce is tasked to bring a 2018 Budget to the Board in October. Discussion followed on 2018 additional expenses. Bruce moved that we have a public hearing in November. **Motion Passed.**

**Bank Balances as of 08/31/2017 Statement**

<b><u>Operations</u></b>		<b><u>Fire Station/Community Center</u></b>	
First Bank	\$103,731.98	First Bank	\$ 95,618.64
Colorado Trust - Operations	5,443.38	Colorado Trust	106,240.35
Colorado Trust – Tabor RSV	2,039.71	Cash in PayPal	43.09
Cash at Banks	0.00	Due from Operations Acct.	
Water Rescue Project	492.93		
<b>TOTALS:</b>	<b>\$111,708.00</b>		<b>\$201,902.08</b>

**Director Liaison to Fire Station Project report** – Russ Hardy stated Art Caruso is anticipating February 15, 2018, as completion date of Phase 2 construction. A Federal Audit is required if \$750,000 has been spent within a calendar year. That audit cost could be \$10,000 to 12,000.

**Phase 1 final payment** – Final occupancy on September 8<sup>th</sup>. Final payment was made on 9/11. The weather stripping on the big garage doors will take place tomorrow.

**Drainage Ditch** – still being worked on

**Phase 2 Demolition, Permit, Changes** – demolition is complete. The Permit has been received.

**Financial Status, Hydrant** –

**New Business:**

**Adjournment**

Ardean moved that the meeting be adjourned at 9:18 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary

Approved, 10-11-2017