

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
Minutes of the July 12, 2017, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on July 12, 2017. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado. President John Bologna called the meeting to order at 7:04 P.M.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: John Bologna, Bruce McQueen, Russ Hardy, Jon Andrews and Ardean Johnson. Also present were: Chief Dick Wilcox, Asst. Chief Andy Lucas, and Captain Ted Plank.

**Addition/Deletions to the Agenda** – None

**Approval of Minutes** - John made a motion that the June 14, 2017, minutes be approved. **Motion Passed.**

**Chief's Report** – Chief Dick Wilcox reported that there are 18 active firefighters (17 active, 1 medical). In June, there were 4 calls; 3 medical 1 accident. The July 4<sup>th</sup> Parade was a great success with multiple Districts involved too. County fire restrictions are in place. The Big Elk Volunteer Fire Department mutual aid was discussed.

Assistant Chief Andy Lucas stated the Type 6 donated truck from Big Elk has been received and inspected. Andy shared the mechanical concerns and estimated repairs by Lyons Automotive are \$2,800. Russ made a motion that we acquire the Big Elk Type 6 truck. **Motion Passed** Andy request a not-to-exceed \$3,000 for repairs on the newer truck. **Motion Passed.**

**President Report** – John Bologna attended the 2017 SDA Regional Training in Windsor. He encouraged everyone to attend next year's session. He provided the Board with the new Board Member Manuals. John shared some interesting facts.

The DOLA Grant request for extension letter was sent around June 28<sup>th</sup>. The current grant expires August 31.

Bruce made a motion to authorize John to sign the extension to the DOLA contract. **Motion Passed**

**Vice-President Report** – Jon Andrews

Tribbett/Pinnacol representation – Ron Tribbett Agency will be providing coverage.

Proof-of-Workers' Comp Insurance to Boulder County – Ron Tribbett will be providing to Boulder County.

Cancer insurance – covered by Workman's Comp under Pinnacol

**Director Secretary Report** – Ardean Johnson thanked Jon Andrews for recording the minutes of the June Meeting. She also informed the Board that she'd be out of state for the August meeting. Bruce moved that the August meeting be moved from the 9<sup>th</sup> to the 2<sup>nd</sup>.

**Motion Passed** Ardean thanked Andy for loading the minutes of the previous Board Meetings to the PSFPD Website page. There are technical problems which Ardean will be contacting Matt to resolve. The map of the PSFPD boundary has been sent to Larimer and Boulder Clerk/Recorders, and Assessors. Also, it's been loaded to the Department of Local Affairs (DOLA).

**Director Treasurer Report** – Bruce McQueen

The Water Rescue Project has \$566 remaining. Russ will investigate the possibility of a new Accounting Firm.

**Bank Balances as of 6/30/2017 from Bank Statement**

<u>Operations</u>		<u>Fire Station/Community Center</u>	
First Bank	\$ 82,659.42	First Bank	\$ 98,670.15
Colorado Trust - Operations	5,432.53	Colorado Trust	106,028.51
Colorado Trust – Tabor RSV	2,035.60	Cash in PayPal	45.00
Cash at Banks	0.00	Due from Operations Acct.	
<b>TOTALS:</b>	<b>\$90,127.55</b>		<b>\$204,743.66</b>

**Director Liaison to Fire Station Project report** – Russ Hardy

Phase I final occupancy – RECEIVED. Grading and drainage needs County inspection. There is a crack in the cement floor which Russ will discuss with Vince. The overhead doors company will be coming back to investigate some items. Discussion followed on the drainage hole in the front of the new station. Once Larimer County inspects, appropriate action will be taken to fix the hole.

Phase II Building Permit – dismantling of previous builder is underway. Russ will call regarding of the issuance of the Building Permit.

Financial Status – We're 49% complete; have \$460,589 remaining funds; \$415,492 expenses remaining; \$45,097 left as contingency.

Drainage Ditch – Once Larimer County inspects, appropriate action will be taken.

**New Business:**

**Adjournment**

Ardean moved that the meeting be adjourned at 9:44 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary

Approved, 8-9-2017

07-12-2017