

PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
Minutes of the April 12, 2017, Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on April 12, 2017. The meeting was held at the Pinewood Springs Fire Station in Larimer County, Colorado. President John Bologna called the meeting to order at 7:09 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: John Bologna, Russ Hardy, Bruce McQueen, Jon Andrews and Ardean Johnson. Also present were: Chief Dick Wilcox, Asst. Chief Andy Lucas and Captain Ted Plank.

Addition/Deletions to the Agenda - None

Approval of Minutes - John made a motion that the March 8, 2017, minutes be approved. **Motion Passed.**

Chief's Report - Chief Wilcox reported that there are 18 active firefighters (17 active, 1 medical). In March, there were 9 calls, There are 25 active burn permits. Unused ones will automatically expire May 31st. Discussion followed on the Gallagher Amendment which has to do with taxes and the amount available due to the assessed value of homes. Asst. Chief Lucas shared the boundary map of PSFPD wildfire district. Andy has resigned from the St. Vrain RIT, but will function as their administrative/financial administrator. RIT = Rapid Intervention Team, dedicated to firefighter rescue/support. Members are: Lyons, Hygiene, Allenspark and Pinewood Springs.

Andy discussed the document he'd provided: Rational for Accepting BEVFD (Big Elk Volunteer Fire District) Type 6 Donation into PSFPD Apparatus Fleet. PSFPD is being offered a Type 6, 1995 GMC 3500 vehicle at no cost from Big Elk Volunteer Fire Department. PSFPD 5132 (1982 Model) is a Type 6 wildland apparatus based on a 1980 GMC 3500 chassis, powered by a low compression 350 engine. It is a basic utility body which does not offer much ground clearance and limited access to firefighting equipment. Although it has only 6,309 miles on it, it has begun to require repairs and maintenance related to age. Andy recommended: PSFPD Accept BEVFD's Type 6 engine; build best possible Type 6 to be new 5132; after rebuilt, put 5132 up for sale/auction. John asked that Andy insured a proper inspection be completed prior to accepting BEVFD vehicle. Andy will take it to Lyons Automotive for an inspection and report at a future meeting. Jon made a motion that we accept the BEVFD truck if it's within reasonable (<\$1,000) shape. If that amount is exceeded, Andy will report back at the next meeting. **Motion Passed.**

President Report - John reported that the Attorney had responded to John's request regarding any homes being donated to the PSFPD as rental property. The Attorney's response was: it can be used in the district but can't be rented. Otherwise, it violates state statutes.

Director Secretary Report - Ardean stated she had nothing to report.

Director Treasurer Report - Bruce shared the Annual requirements for the exemption for Audit. CPA's exemption of audit was required to be submitted by March 31st. Bruce ratified that the Board approved on the action that took place on March 31, 2017, for the PSFPD Exemption for Audit. Bruce moved that Tommye Barnett be authorized to work on the PSFPD books. **Motion Passed.** The payments on the Loan of \$200K are due in May and November annually. Russ is working on QuickBooks to put both the Project and the normal budget in the same accounting process.

Bank Balances as of 3/31/2017 from Bank Statement:

<u>Operations</u>		<u>Fire Station/Community Center</u>	
First Bank	74,226.96	First Bank	\$188,062.99
Colorado Trust - Operations	5,418.40	Colorado Trust	105,752.94
Colorado Trust - Tabor RSV	2,030.24	Cash in PayPal	274.61
Cash at Banks	0.00	Due from Operations Acct.	
TOTALS:	\$81,675.60		\$294,090.54

Director Liaison to Fire Station Project report - Russ Hardy reported on Phase 1: the building assembly crew finished last week, the electric, lighting, HVAC are underway this week, the concrete apron should be next week with expected completion is mid-May. The Board approved Russ Hardy signing the contract for Project Phase 2 with Cactus Ridge Construction on March 16, 2017. The Contract with Cactus Ridge has been signed. Russ shared eleven change order requests from Schauer Construction. Discussion followed. Russ will discuss these change orders with Schauer Construction.

New Business:

Adjournment

Ardean moved that the meeting be adjourned at 9:57 PM. **Motion Passed.**

Respectfully submitted,

Ardean Johnson, Secretary
Approved, 05-10-2017

04-12-2017