

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS**  
**Minutes of the February 14, 2018, Regular Meeting**  
**Conference Bridge 303-274-7103, PIN 1045**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on February 14, 2018. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado. President John Bologna called the meeting to order at 7:03 P.M.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: John Bologna (via phone), Bruce McQueen, Jon Andrews, Russ Hardy and Ardean Johnson. Also present were: Chief Ted Plank, Captain Jess Bologna. Also, joining via phone was: Andy Lucas, Assistant Chief. Arriving later was Pam Ping.

**Additions/Deletions:** None

**Approval of Minutes** - Minutes of the January 10, 2018, were accepted.

**PSFPD Pension Board Meeting** – Bruce made a motion that this meeting be postponed until March when he hopes to have appropriate documents. Motion passed.

**Chief's Report** – Chief Ted Plank reported that there are 18 active firefighters (17 active). In January there were 7 calls, 5 medical, a minor MBA, and a small wildland fire. Ted spoke with Mark Martella; due to his back problems, he has resigned but would be able to assist in non-physical activities. He mentioned he will be making a presentation at meetings on Thursday at 7 and Saturday at 9 for individuals interested in becoming volunteer fire fighters. The brush truck was painted today, and he hope to have it back next week. Discussion followed on selling the old 5132 truck. It is a 1980 Chevy, 6,000 miles with a utility body. Russ made a motion that the Board give the Chiefs discretion on selling the truck at a minimum of \$4,500. We have 5 new LED large light bars and controllers from State Patrol to retrofit on some of the trucks. Used 800 Megahertz hand held radios and truck radios are expected next week.

**President Report** - John Bologna stated the Recognition Plaque for the new building is moving along. Russ shared a very impressive mockup of the Plaque that Kathy Bradford is creating. Discussion followed. The Brigade is working on the Open House. The first Saturday in May is being considered for the Open House. Since the Duck Race is the same date, we'll check with Dick Wilcox to insure he is back. John is working with Andy on a WEB interface for the booking of the community room. Cleaning of the Community Center was discussed with no resolution. The Water Board Lease is still outstanding. John hasn't heard from Larry Wisecup. Before the Water Board can occupy the room, they must sign the contract, pay \$1 and provide insurance coverage. Steve Fitzgerald will create a sign for the side of the building.

**Vice-President Report** – Jon state Mr. Tribbett will be setting up a time next week to walk through the new building to insure there is proper insurance coverage. Ted asked if the new 5132 is covered under insurance. Jon will check.

**Director Secretary Report** – Ardean stated that she'd be absence from the March meeting since she'll be out of the country and unable to call in.

**Post of Minutes to the PSFPD Web Page** – Ardean thanked Andy Lucas and Jennifer Rivas for posting the PSFPD minutes to the Web Page. Jennifer has agreed to continue doing this until she can share the process with Ardean.

**Board Vacancy Position Posted** – The vacancy posting has occurred at the two bulletin boards in the valley. Gabi Benson had informed her that she's received a Self-Nominating form from Dan Kowalski.

**Director Treasurer Report** – Bruce McQueen presented the financial information with discussion following. DOLA matching funds are taking 3 to 4 weeks before we receive our funds. A couple of donations has been received. Bruce will be gone starting next week and returning around March 13.

Bank Balances as of 01/31/2018 Statement

<u>Operations</u>		<u>Fire Station/Community Center</u>	
First Bank	\$ 52,639.64	First Bank	\$ 85,929.57
Colorado Trust - Operations	15,496.63	Colorado Trust	4,600.45
Colorado Trust – Tabor RSV	2,051.12	Cash in PayPal	43.09
Cash at Banks	0.00	Due from Operations Acct.	
Water Rescue Project	0.00		
<b>TOTALS:</b>	<b>\$ 70,187.39</b>		<b>\$ 90,573.11</b>
<b>GRANT TOTAL</b>		<b>\$160,760.50</b>	

**Director Liaison to Fire Station Project report** –

Phase 2 Status – Russ stated that cash flow is tight since DOLA isn't reimbursing in a timely manner. We have 29% contingency. The Temporary Occupancy Permit may be issued next week. The final one would be issued upon total completion, handicapped parking paved and sidewalk from that parking to the side entrance. The carpet is coming next week and will be installed. At that time, door codes will be changed, and only specific individuals will have access to the Community Center. This is to help keep the Center clean. Russ requested the art that had been removed from the old building needs to be returned so decisions can be made as to what needs to be put up again. Ted will follow up with Andy to make that decision. Larry Davis wants to donate a metal coat rack for the wall. In the kitchen, please bring back what was originally there, so that a decision can be made on what to keep or replace. Ted to follow up with Kevin Noble. The siding is not completed yet.

**New Business:**

**Adjournment**

John moved that the meeting be adjourned at 8:50 P.M. **Motion Passed.**

Respectfully submitted,  
Ardean Johnson, Secretary  
Approved : 3/14/2018