

PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
Minutes of the March 14, 2018, Regular Meeting
Conference Bridge 303-274-7103, PIN 1045

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on March 14, 2018. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado. President John Bologna called the meeting to order at 7:03 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: John Bologna, Bruce McQueen, Jon Andrews, and Russ Hardy. Also present were: Chief Ted Plank, Captain Jess Bologna, Kevin Noble, and Brian Rapple. Also, joining via phone was: Andy Lucas, Assistant Chief. Ardean's absence is excused.

Additions/Deletions: None

Approval of Minutes - Minutes of the February 14, 2018, were accepted.

PSFPD Pension Board Meeting - At 7:05 PM, John closed the Board meeting to open the Pension Board meeting. The PSFPD Monthly Board meeting re-opened at 7:18 P.M.

Chief's Report - Chief Ted Plank reported that there are 17 active firefighters. The recruitment effort has 4 potential new firefighters and one medical person. In February there were 5 calls, 2 cars, 1 medical and two possible wildland fires which turned out to be not much. Larimer County has donated 6 handhelds and 5 truck mounted radios. Boulder County is implementing new software called "IamResponding". We are going to try this on a trial basis. If we decide to use this software it would cost us \$305.00 yearly. Andy added that there is an ongoing discussion on using cloud storage for past records, pricing to be determined. Response by the board was favorable. Rick Henkle and Lee Williams are moving out of the area - a big loss to the fire department and community. Also, the board agreed to donate our old 5132 brush truck to the Glen Haven Fire Department.

President Report - John Bologna stated the Recognition Plaque for the new building is moving along. Dan Kowolski is running unopposed for our board member vacancy. Sunday, April 29th at 14:00 will be the open house dedication for the new fire house. Russ will procure a banner announcing the dedication. After much discussion it was decided that the two; one in 2005 and one in 2015, agreements that are already in place cover the office space for the water board office. It was moved by Bruce and seconded by Jon that we name the fire station after retired chief Richard L. Wilcox. Russ will look into two building signs for the new fire station. One sign on the west wall of the community center and one at the entrance of the community center.

Vice-President Report - Jon stated Mr. Tribbett will be here 10:00 on the 19th to photograph the new building for insurance updates.

Director Secretary Report - Ardean reported via John/Jon stated that she'd mailed two thank you letters for contributions received. Also, the information for the Estes Duck Race has been received. We've received 50 Duck Adoption forms. As individuals purchase a \$20 Duck for the race on May 5, 2018, they are donating \$19 to the PSFPD (please insure they circle #63 PSFPD) as their designated non-profit organization which their contribution should be given. Also, this non-profit charitable contribution allows them \$19 tax write-off. Nine Ducks were purchased at the Ladies Friday Coffee gathering. A poster is now on the Bulletin board by the mailboxes. A posting has been added to the Pinewood Springs Facebook site. In Ardean's absence, John has volunteered to be the focal point until March 29th when Ardean will return. A notification has been sent to Gabi Benson for her to add in the April Water Bill mailings.

Director Treasurer Report - Bruce McQueen presented the financial information with discussion following.

Pam Ping presented to the Board the exemption from Audit Application. WE are not required to submit a full audit because we spent under \$750,000 in the 2017 calendar year.

Bank Balances as of 02/28/2018 Statement

<u>Operations</u>		<u>Fire Station/Community Center</u>	
First Bank	\$ 28,898.92	First Bank	\$ 11,214.45
Colorado Trust - Operations	15,515.78	Colorado Trust	.20
Colorado Trust - Tabor RSV	2,053.64	Cash in PayPal	86.18
Cash at Banks	0.00	Due from Operations Acct.	
Water Rescue Project	0.00		
TOTALS:	\$ 46,468.34		\$ 11,300.83
GRAND TOTAL		\$57,769.17	

Director Liaison to Fire Station Project report -

Phase 2 Status - Russ stated he signed C.O. #5 for lighting fixtures changes. The project account cash flow is a little tight and payout timing could be a little slow. There is about \$5800.00 left in contingency for project. Also, there is about \$3000.00 in the general fund budget for office supplies and hardware to be decided later.

New Business:

Adjournment

John moved that the meeting be adjourned at 10:05 P.M. **Motion Passed.**

Respectfully submitted,

Jon Andrews, for
Ardean Johnson, Secretary
Approved : 4/11/2018