

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
Minutes of the December 12, 2018, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on December 12, 2018. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado. President Jon Andrews called the meeting to order at 7:01 P.M.

Determination of Quorum/Attendance: The following directors were present, constituting a quorum: Jon Andrews, John Bologna, Russ Hardy, Dan Kowalski and Ardean Johnson. Also, present were: Chief Ted Plank, Captain Jessica Bologna and via conference phone, Asst. Chief Andy Lucas. Also, present were: Robert & Joyce Baker, Matthew Khachaturian & Brittney Faye Hogg and Susan Perney.

Additions/Deletions: None

Approval of Minutes – Dan moved that the minutes of the November 14, 2018 be approved. Motion Passed

The Meeting was closed in order to open the Public hearing for Inclusion at 7:02 P.M. Jon opened the meeting. Chief Plank read the documents required and the Board approved all three properties respectively.
(See Attachment)

The Public Hearing for Inclusion closed at 7:14 P.M.

The **PSFPD Board Meeting reconvened** at 7:14 P.M.

Chief's Report – Chief Ted Plank presented the Letter of Intent to Participate in the Larimer County Multi-Jurisdictional Hazard Mitigation Plan (HMP). Ardean moved that we accept and sign the letter to participate. Motion Passed. Ted stated there were 6 calls in November. There are 19 fire fighters with 18 being active. Jess is coordinating the 2019 training schedule. Estes Valley FPD has invited us to participate in their training. Two new fire fighters were sworn in at the Appreciation Dinner. A community CPR class is expected to be scheduled in 2019.

President Report – Jon thanked Ted and Russ for their participation in the Fire Fighter Appreciation Dinner on Nov. 30th.

Vice-President Report – Russ covered:

Solar Electric – Notification has been received that the rental rate is being lowered by \$2.43 now \$122/mo.

Fire Poker – Russ presented a fire poke which was donated as a fund raiser. A total donation of \$56 was received.

Standard Policies – Within BOX is a folder entitled Standard Policies. Discussion followed. Ted stated SOPs are being reviewed with strong enforcement in 2019. Andy added there are additional SOP documents pending or are in process.

Director Secretary Report – Ardean stated that 55 individuals attended the Fire Fighter Annual Appreciation Dinner. From the comments she received, it was well received. She also stated that she'd submitted the application for the Estes Park Rotary Club's 31st Duck Race Festival scheduled for May 4, 2019.

Director Treasurer Report – John presented his report. The District PayPal account is being closed. Three properties have been added to PSFPD as of today. John will be gone starting tomorrow thru January 1. Jon will be backup. There will be a revised budget meeting in January. Next year's Appreciation Dinner will be held at The Craggs. It was decided that the current 501C3 will be taken over by the PSFPD Board. Dan will be President and recruit two additional Board members. The Funds will be transferred to PSFPD. John mentioned that January may be his last Board meeting.

Bank Balances as of 11/30/2018 Statement:

Operations		Fire Station/Community Center	
First Bank	\$ 44,748.90	First Bank	\$ 0.00
Colorado Trust - Operations	55,901.22	Colorado Trust	
Colorado Trust – Tabor RSV	3,215.76	Cash in PayPal	105.30
Cash at Banks	0.00	Due from Operations Acct.	
Water Rescue Project	0.00		
TOTALS:	\$103,865.88		\$105.30
GRAND TOTAL		\$103,971.18	

Continued Business:

Dan is trying to gather costs estimate for a sandstone plaque as recognition for the fire fighters and community folks. He's waiting for an estimate from Western Stone in Lyons.

Adjournment – Ardean moved that the meeting be adjourned at 9:25 P.M. **Motion Passed.**

Respectfully submitted,
Ardean Johnson, Secretary

Approved : 01-09-2019

12-12-2018