

**PINEWOOD SPRINGS FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS**  
**Minutes of the September 12, 2018, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on September 12, 2018. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado. President Jon Andrews called the meeting to order at 7:00 P.M.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Jon Andrews, John Bologna, Russ Hardy, Dan Kowalski and Ardean Johnson. Also, present was: Captain Jessica Bologna (late).

**Additions/Deletions:** None

**Approval of Minutes** - Minutes of the August 8, 2018 were approved.

**Pension Board** – Cancelled since fire fighter representatives were on a rescue mission

**Chief's Report** – None, Chief was out on a rescue mission.

**President Report** – At Jon's request, Ron Tribbett (Insurance) called in via the conference line. Fire fighter certification, recertification, tracking of EMS/EMT/paramedic training and full EMS liability were discussed. A question for Chief Plank, "in the fire fighter "employee manual", are there policies/procedures for the fire fighters regarding their "required" training?" About liability issues exposure, our insurance agent asked that we speak with Lyons Gaddis regarding policies and enforcement. There needs to be future discussion regarding reports from Command to insure policies/procedures are followed, policy changes, and expanded cyber liability. Ron Tribbett suggested we contact our legal advisors, Lyons Gaddis, for further information which John and Russ will handle. We have governmental immunity if there is a suite against the fire Department and/or Board. In 2019, property coverage will be updated. A new 3-year rate guarantee will be coming in 2019, potentially a 5% increase.

**Vice-President Report** – Russ stated Poudre Valley Electrical sent him some documentation regarding solar farms that were built with the help of grants. They stated that they'd rent to PSFPD 27 panels at a cost of \$3.55/panel for 20 years. The energy created will be a credit to PSFPD to off-set the monthly electrical bill. John made a motion to accept this proposal. **Motion passed.** PSFPD will be using renewable energy. Russ suggested that the Brigade and Project Team be invited as a thank you for their contribution to the building of the Fire Station/Community Center. Ardean will contact Libby Nobel.

**Director Secretary Report** – Ardean thanked Dan for recording the August Board minutes. She mentioned that she had contacted The View Restaurant at the Historical Crag Lodge in Estes Park regarding the Annual Appreciation Dinner. Saturday, Dec. 1 is already booked, but she's put a hold on Friday, November 30<sup>th</sup>. The View is under new ownership and she stated she'd told them we've been going there for quite a few years and that the meal charge has been \$37/individual. The Board agreed to the date and location. Ardean will send out a "hold the date" email to the fire fighters. It was agreed that Gary Clements, Bob & Laurel Shaw, Bruce & Marilyn McQueen, and Larry & Nancy Davis would be included. She also asked the Board to think about considering participating again in the Annual Estes Park Duck Race which raised \$1,672 this year. It was agreed that will will participate and Ardean will submit the application in December. She also stated that 2018 minutes were sent to Jennifer Rivas for loading to the cloud.

**Director Treasurer Report** – John reported that the bridge/conference call-in line number is: 605-472-5534, access code: 474641. John presented the financial information with discussion following. John stated we have approximately \$17,000 in reserve. Gallagher was created in 1982, and Taber was created in 1992. The allocation of revenue from Gallagher is 7.96% for the last 19 years. It will be 7.21% for the next 2 years, then could be reduced to 6.11%. Saving in the future for major expenses needs to be calculated. Ardean recommend John be the budget officer. **Motion passed.** These constraints were noted: 2018 Revenue, 2020 Gallagher risk, future apparatus replacement. John and Russ will meet with Ted to discuss 2018 and 2019 Budgets. They'll decide if a special meeting needs to be held.

Bank Balances as of 08/31/2018 Statement:

<u>Operations</u>		<u>Fire Station/Community Center</u>	
First Bank	\$112,442.08	First Bank	\$215.45
Colorado Trust - Operations	15,677.77	Colorado Trust	.20
Colorado Trust – Tabor RSV	2,075.15	Cash in PayPal	23.97
153.24			
Cash at Banks	0.00	Due from Operations Acct.	
Water Rescue Project	0.00		
<b>TOTALS:</b>	<b>\$130,195.00</b>		<b>\$239.62</b>
<b>GRAND TOTAL</b>	<b>\$130,434.62</b>		

**New Business:**

**Adjournment** – John moved that the meeting be adjourned at 9:51 P.M. **Motion Passed.**

Respectfully submitted,  
Ardean Johnson, Secretary  
Approved : 10/10/2018

9/12/2018

