

+

**Pinewood Springs Fire Protection District  
BOARD OF DIRECTORS  
Minutes of the November 8, 2023, Regular Meeting**

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly Board meeting on November 8, 2023. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President Michael Graham called the meeting to order at 7:00 P.M.

**Determination of Quorum/Attendance:** The following directors were present, constituting a quorum: Michael Graham, Ardean Johnson, Mark Davis, Patty Peritz and Kevin Noble. Also, present were: Chief Ted Plank, AC Lucas, OAC Bykerk, Pension board members Brian Rappel and Buck Rizvi.

Roles/Responsibilities of Board:

President: Michael Graham

Vice President: Ardean Johnson

Secretary: Mark Davis

Treasurer: Patty Peritz

At-Large: Kevin Noble

Recording Secretary (not a Board member) -

**Additions and deletions** – none

**Minutes** – The minutes of the October 11, 2023, meeting were approved.

Motion: Ardean Johnson, Second: Kevin Noble, Vote: Unanimous

Motion Passed

**Public Comments** – None

**Recess** – The meeting was recessed until 7:20pm for the purpose of holding the pension board meeting.

Motion: Mark Davis, Second: Ardean Johnson, Vote: Unanimous

Motion Passed

**Call to Order** – The meeting was called back to order at 7:21pm by Michael Graham

**Chief's Report** –

OAC Bykerk

- stated there were 4 calls in October: 3 motor vehicles and 1 medical assist with 65 total calls for the year.
- All apparatus in good working order
- Current volunteers
  - 18 active fire fighters
  - 3 probationary fire fighters
  - 1 resigned
  - 11 red carded
  - 3 finished academy
- 5 burn permits approved with 3 pending approval

• Chief Ted Plank

- Call volume consistent with the past 5-7 years
- Resignation was received from J. Bologna
- All grant reimbursement packages for 2023 have been submitted
- Larimer Co did receive the grant for counseling and support services
- Boulder Co released a grant opportunity funded by 1B last year. Got included to receive 4 radios to participate with Boulder Co
- Completed wildfire partners training
- Chief plank signed off and on and explained standard of cover agreement with Boulder Co

- AC Lucas – added further details of the standard of cover agreement and voiced future ramification it can have on the department

**President's Report** –

The motion was made to accept the recommendation of the pension board and fund FPPA plan C at \$375/mo.

Motion: Michael Graham, Second: Kevin Nobel, Vote: Unanimous

Motion Passed

**Vice-President Report** –

- EP Duck Race 2024 – Consensus was to participate
- Annual FF appreciation dinner, 11/11/23

**Director Secretary Report** – None

**Director Treasurer Report** – Treasurer Patty Peritz provided the Treasurer’s Report including detailed financial summary reports and account balances to date October 31, 2023, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Bank Balances as of 10/31/2023:

First Bank	\$ 161,748.22
Colorado Trust – Tabor Reserve (8002)	3,530.15
Colorado Trust – Gen Reserve (8003)	60,453.01
<b>TOTAL CURRENT ASSETS</b>	<b>\$ 225,731.38</b>

**At Large** – None

**Unfinished Business:** - None

**New Business:** - None

**Adjournment** – 8:27 pm

Motion: Michael Graham, Second: Ardean Johnson, Vote: Unanimous  
Motion Passed

Respectfully submitted,

*Mark A. Davis*

Mark A. Davis, Secretary

Approved: 12/13/2023