

# Pinewood Springs Fire Protection District

## BOARD OF DIRECTORS

### Minutes of the July 09, 2025 Regular Meeting

The Board of Directors of the Pinewood Springs Fire Protection District held the monthly board meeting on July 09, 2025. The meeting was held at the Pinewood Springs Fire Protection District Fire Station in Larimer County, Colorado and via Zoom. President, Michael Graham called the meeting to order at 7:01 P.M.

Attendance: The following directors were present, constituting a quorum: Michael Graham, Kevin Noble, Patty Peritz, Brenda McIntire and Mark Davis joining via Zoom. Also present were: Chief Ted Plank, and AC Andy Lucas joining via Zoom.

#### Roles/Responsibilities of the Board:

President: Michael Graham

Vice President: Kevin Noble

Secretary: Brenda McIntire

Treasurer: Patty Peritz

Member-At-Large: Mark Davis

Agenda Additions and deletions – None

Meeting Minutes – The minutes of the June 11, 2025 meeting were approved as presented.

Motion: Kevin Noble, Second: Patty Peritz, Vote: Unanimous

Motion Passed

Public Comments – None

#### Chief's Report –

Chief Plank in OAC Bykerk's Absence

7 calls in June, making a total of 48 calls year-to-date

All apparatus are in good working order

20 Active Firefighters

1 Firefighter attending EMT School

1 New Applicant – Jonathan Hart

Chief Plank

5101 needs air line repair.

The Watershed Survey received positive feedback, leading the Forest Service to plan work on 43,000 acres of land west of Lyons.

Chief Plank and OAC Bykerk have continued attending meetings with the waterline replacement contractor. Work has now started on the project.

The 4th of July parade went well with a good turnout despite the rain prior to the event.

President's Report – None

Vice-President's Report – None

Secretary's Report – Thank you letters were sent to Deborah Price and Randy and Diane Lamprect for their donations. Our Conflict-of-Interest forms have been filed with the Secretary of State's Office and posted on Box.

Treasurer's Report – Patty Peritz provided the Treasurer's Report including detailed financial summary reports and account balances as of June 30, 2025, accompanied with checking account debit/credits/summary, and Visa Charge expenses. The reports provided were reviewed.

Patty shared that the children's handouts for the 4th of July parade totaled \$310 and that a \$50 donation was received from an attendee.

Bank Balances as of 06/30/2025:

First Bank	\$ 151,185.80
Colorado Trust – Tabor Reserve (8002)	3,839.97
Colorado Trust – Gen Reserve (8003)	83,210.12
TOTAL CURRENT ASSETS	\$ 238,235.89

Member-At-Large Report – None

New Business – Chief Plank provided information about, and requested the adoption of, a resolution making the Colorado Firefighters Benefit Trust the provider for the required benefits for volunteer firefighters, as put forth in HB24-1219. DOLA will reimburse the district for the cost of this new benefit coverage. After discussion, Brenda McIntire moved that Resolution 2025-10, A RESOLUTION ADOPTING AND ENTERING INTO THE TRUST AGREEMENT FOR THE COLORADO FIREFIGHTER HEART, CANCER, AND BEHAVIORAL HEALTH BENEFITS TRUST, be approved.

Kevin Noble seconded the motion. Motion passed unanimously.

Brenda McIntire moved that Kevin Noble serve as the Member Representative and Michael Graham as Alternate Representative to the Trust to represent PSFPD interests. Mark Davis seconded the motion. Motion passed unanimously.

Unfinished Business – None

Adjournment – 7:55 PM

Motion: Kevin Noble, Second: Brenda McIntire, Vote: Unanimous

Motion Passed

Respectfully submitted,  
Brenda McIntire, Secretary  
August 13, 2025